



## **Minutes of the LGSHA Board of Management Meeting Monday 9 April 2018**

### **1. Welcome**

#### **Location: Mount Barker Hockey Clubrooms**

**Present:** Robbie Stainton (President/Chair); Andy Wright (Vice President); Courtney Robinson (Treasurer); David Marsh (Membership and Development Director); Chloe Westerberg (Programmes Director); Rob Wright (Mount Barker club delegate); Adam Scott (Coaching Coordinator); Georgie Powis (Tigers club delegate); Jo Stevens (North Albany club delegate); Cindy Stainton (minute taker); Simon Whitfort (Umpiring Coordinator); Amy Chadbourne (Secretary); Peter Warren (Facilities Director); Hudson Field (Manypeaks Club delegate); Deb Ritchie (Mount Barker club delegate); Judith Want (Spencer Park club delegate)

**Apologies:** Sarah Lowry (Uniforms Coordinator); Damien Stevens (Marketing & Promotions Director); Dinah Gordon (Development Officer); Lorraine Benson

**Opening and Attendance** Meeting opened at 18.35 hours

### **2. MINUTES OF PREVIOUS MEETING**

**Resolved** that the minutes of the meeting held on 11 March 2018, previously circulated by email, be taken as read and be accepted as a true and accurate record of that meeting.

### **3. DECLARATION OF INTERESTS**

Board members are to consider at the commencement of the meeting if they have a conflict of interest in relation to any of the items on the meeting agenda.

Conflict of Interest/s declared: Nil

### **4. BUSINESS ARISING**

#### **4.1 Action items from previous meeting (attachment 1)**

#### **4.2 Reports –**

- Board Directors Reports tabled and accepted.
- Development Officer Report. Full report circulated by DO on Friday. Report tabled and accepted (attachment 2). DO is looking for coaches for the Hin2H program.

#### **4.3 Constitution and Strategic Plan Update (Adam Scott)**

Meeting scheduled with Kim Buttfield this Thursday, 12/4/2018 to commence engagement and planning.

#### **4.4 Competitions and Fixturing (Chloe Westerburg)**

- Committee acknowledged the significant work undertaken by fixturing committee.  
**Resolved** that the tabled fixtures are accepted.



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- Junior player team allocation (David Marsh)

Two meetings held, willingness by club delegates to work collaboratively together. Competition and teams established across all grades. Players have been allocated to clubs.

- 5/6 Minimum number of girls on field (David Marsh)

**Resolved** that a minimum of three girls are on the field at any given time for the 5/6 competition.

**Action: David Marsh to arrange a coach meeting prior to the first round of fixtures to establish guidelines.**

- Core 7 Dispensation process (Andy Wright)

Agreement that the general principle of the proposal is accepted, however the wording and mechanics in relation to how players qualify for finals and whether players can move between grades during finals needs to be clear. This relate to the last dot point of the proposal presented. Discussion indicated that players who played more games in B grade than A grade can play A grade in finals however players who had played more A grade games than B grade games cannot play in the B grade finals, irrespective of whether they are in the Core 7 or not.

It was confirmed that the intent of the Core 7 principle is that it is the best 7 players of an A grade that forms the Core 7, irrespective of the players age and whether they are considered a junior or a senior.

**Action: Andy will circulate the modified proposal.**

- Dispensation Request – Juniors – (Rob Wright)

Dispensation request reviewed by David, Adam and Dinah. Recommended that the dispensation is approved.

**Resolved** that the dispensation request is approved, with David Marsh to review players by round five for ongoing suitability of players dispensation.

**Action: Amy to communicate approval of dispensation for requested players and condition of review to Mount Barker Hockey Club**

- Hin2H – Registration and cost options (carry over from DO Report in March)

**Resolved** that fee structure for Hin2H Program is as 2017, being dual registration for the Hin2H program of \$40 for participants not seeking equipment and \$85.00 for participants seeking the Hin2H packs.

- Transfers through the Sports TG (HWA) website. (Amy Chadbourne)

Appears that some players are transferring themselves to new clubs through the Sports TG registration process with no clearance forms being completed. The process discussed as being for seniors a transfer email received by the association secretary, who then forwards this email on to the relevant club secretary with a timeline for action on determining if the player can be released for transfer.

### 4.5 City of Albany Meetings (Robbie Stainton)

- Turf Replacement Committee – Committee agreed that Richard Doak be the key LGSHA Representative.
- Ground Watering – who is responsible: Agreement reached with City of Albany (CofA) that the grounds will be watered by the CofA prior to training sessions, with requests for re-watering to be made to the ALAC Duty Manager or by



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LGS HA Ground Controller or another member who has the appropriate key is at the centre. LGS HA will be responsible for watering on match days and whenever a LGS HA Ground Controller is in attendance.

- Discussion was held with Murray Grimes into how much water should be applied to the turf prior to games or training. Murray advised that approximately 2 mls of water across the whole turf should be sufficient, the turf should be a damp wet not a saturated wet. Having dry patches on the turf whilst playing or training is not necessarily an issue. Murray Grimes has been asked by the CofA to prepare a report on the turf and the amount of water to be applied will form part of this report.
- Turf condition – Discussion with Murray also occurred on the overall condition of the turf and an inspection over the turf was undertaken. Murray indicated that the turf was in a good condition and believed it had at least one year probably two years life remaining. He also noted that if it was not to be replaced and required for a second year then a reasonable amount of maintenance work is required particularly along the seam lines. Murray will also include a condition report in his overall report to the CofA.
- Cuts in the turf: Discussion in relation to why there is an increase in the number of cuts that are occurring in the turf. Murray advised that the primary reason for the turf cuts is due to people undertaking tomahawks who are yet to develop the correct techniques and proficiency in performing the skill.
- Turf lifts/floats during heavy down pours of rain: As the turf ages the bonding between the turf and the shock pad reduces with one of the consequences being that the turf layer lifts or floats off the shock pad. When this lifting/floating occurs, the turf is at its most hazardous and the potential for injury to players and damage to the turf is high. The recommendation from Murray is that when the turf lifts/floats during a game, the game should be suspended until the turf resettles back to the shock pad, and similar training sessions on the turf should stop until the turf resettles back to the shock pad. Consideration is to be given to applying the lightening rules in relation to what happens when a game is suspended due to the turf lifting/floating during heavy down pours.
- Netting behind Goals: The CofA will look at the situation and assess the risk and options to reduce any risk from people being hit by balls that leave the playing arena during games or training.
- Booking of training times and notice of cancellations. All bookings and cancellations for training must go through the LGS HA Development Officer, Dinah Gordon whether this be club, school or association training sessions. 24 hours' notice is required for 24 hours cancellation to both ALAC and Dinah.

### **4.6 Scoreboard Project**

- Update on construction and commissioning process (Reported by Robbie Stainton on behalf of Damien Stevens)

Damien is expecting that the construction of the house will be finished by the end of this week. Pouring of the footings to occur this weekend and installation to commence next Tuesday.

Request for three people to dig four holes Thursday at 16.30hrs and three people at 08.00hrs on Saturday morning for pouring. Please provide volunteer names to Damien ASAP with cc to Amy.



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- Unveiling of scoreboard (Amy Chadbourne)

**Action: Amy to contact GSDC in relation to what their expectations might be in relation to the unveiling of the scoreboard.**

### 4.7 Umpiring (Simon Whitfort)

- Panel Umpires: Seeking 10-12 panel umpires for the panel including some female umpires, currently we only have 6-7 umpires.
- Umpire roster arrangements for all grades: Rostering for A-grade nearing completion. Draft rostering underway for other grades.
- Information session for umpires – Looking to have information sessions for both senior and junior umpires. Simon has reviewed the program that Ian Donaldson ran several years ago and is looking to see if this can be re-started and will work with Dinah in this regard.
- Umpiring Clinics – looking to run some umpiring clinics this year and will work with Dinah to see what can be arranged this year.

### 4.8 Coaching Clinics (level 1) (Courtney Robinson)

Expression of interest to be sought to see if it is feasible to run a Level 1 Coaching course this year. Dinah to investigate and provide advice back to the committee.

### 4.9 Mike Stidwell Medal Nomination – (Amy Chadbourne)

Nomination as part of DSR funding, nomination closes 30<sup>th</sup> April 2018. Two names suggested.

**Action: Robbie Amy and Andy to discuss and submit nomination from the LGSHA prior to 30/4/2018.**

## 5. FINANCE REPORT

### 5.1 The Treasurers Report for the period ending 31 March 2018 is tabled and accepted.

### 5.2 Outcome of financial status for Tigers Men's A Grade team:

- Byson will pay balance of 2017 fees (\$76.75)
- \$1,341.60 remains outstanding for 2016 fees, Tigers did not set fees high enough to cover team costs.
- Of the 13 applicable players in 2016, 9 have been contacted and have agreed to pay \$100 each.
- 7 of the above 9 are playing within the LGSHA and must pay before 3<sup>rd</sup> playing date.
- Those outside the association cannot return to play until their outstanding portion is paid.

**Action: Robbie and Courtney to prepare letter with payment details and consequences of non-payment to those 13 players.**

### 5.3 Sponsorship, meeting our obligations.

Damien has been very successful in increasing the sponsorship to the association, particularly through signage around the ground. How are we to use this sponsorship and allocate across our activities, are we meeting the obligations we have agreed to in the agreements, such as the Men's and Women's A grade competitions are to be referred to as the "Retravision A Grade Men's" and "Retravision A Grade Women's" competitions.



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Suggestions for sponsors night supported and suggestions discussed for how we can utilise the funds to ensure value for money outcomes for the association.

**Action: Courtney to arrange for sponsors night.**

### 6. CORSPONDENCE

**Resolved** that the correspondence report, be taken as read and be accepted as a true and accurate record.

### 7. NEW BUSINESS



Nil

### 8. NEXT MEETING

**Location Albany Hockey Clubrooms:** Monday, 14 May 2018 18.30 – 20.30 hours.

### 9. MEETING CLOSURE: 20.45 hours

#### Meeting Attachments

Minutes item		
Item 4.1	Action table	 20180409 Minuted item 4.1_ Action Table
Item 4.2	Development Officer Report full report	 1804_Development Officer Report (1).pdf



President LGSHA – Robbie Stainton

14/05/2018

Date Accepted