



# Lower Great Southern Hockey Association Inc Board of Management

## Board of Management Committee Meeting Minutes Monday 9<sup>th</sup> September 2019

### 1. Welcome

**Location:** Albany Hockey Club Rooms

**Present:** Sam Brown, Hudson Field, Courtney Robinson, Claire Teale, David Marsh, Damien Stevens

**By special invite:** Simon Whitfort, Sarah Lowry

**Apologies:** Richard Doak, Marisa Edwards, Dinah Gordon, Amanda Sykes, John Palfrey,

Meeting Opened: 7pm

### 2. MINUTES OF PREVIOUS MEETING

**Resolved** that the minutes of the meeting held on 12<sup>th</sup> August 2019, previously circulated by email be taken as read and be accepted as a true and accurate record of that meeting.

Seconded – Hudson Field

### 3. DECLARATION OF INTERESTS

Board members are to consider at the commencement of the meeting if they have a conflict of interest in relation to any of the items on the meeting agenda.

**Conflict of interest declared:** Nil

### 4. CORRESPONDENCE



12 August to 9  
September 2019 Meet

Accept correspondence as tabled.

Seconded – Courtney Robinson

### 5. BUSINESS ARISING

Action items to be tabled and updated from last meeting

Who	What	By When
Richard/Sam/Damien	Collaborate to create EOI and set turf price.	Next Meeting
Richard/Sam	Emergency Procedures. Check with CoA if a generic version for their venues.	Next Meeting
Dinah/Dave/Courtney	Lock in HockeyWA Roadshow and other necessary 2020 dates. Create a calendar to keep track for the committee.	Ongoing update November Meeting
Richard/Courtney/Dinah	Liaise to arrange purchase of items and equipment from Grants to ensure acquittal.	Ongoing update next meeting
Courtney/Dinah	Collaborate to ensure ARK Grant executed as required. Keep a list to ensure transparency for grant reporting.	Ongoing update next meeting



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Claire	Letters of thanks for Doug Cole and Ron Hodgson for commitment to Junior Umpiring Development	Next Meeting
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### 5.1 Business Arising from Correspondence

Action – Umpires to be reminded to use cards as per the rule book, and they are the holders of the code of conduct. They are in control of the game, and should there be any behaviour not in line with expectations from coaches, players or the crowd, the captains may be called over, and requested to sort it out. If the behaviour is not rectified, then the captain will be given a green card. Simon to reinforce to finals umpires.

#### 5.1.2 Circular Motions – As passed on email communication

Nil for last month

### 6. Finance



190831 - Balance  
Sheet.pdf



190831 - Creditors  
Report.pdf



190831 - Debtors  
Report .pdf



190831 - Profit &  
Loss YTD.pdf



190831 - Profit &  
Loss.pdf



General Ledger  
Report - August 2019.



Finance Directors  
Report - 090919.pdf

Seconded – David Marsh

### 7. Directors Reports



90909 President  
report.pdf



Development  
090919.pdf



Fixtures Report  
090919.pdf



Facilities  
Report-September 20



Marketing and  
Promotions Director R

Motion – “That all finals umpires be paid, \$50 per game if fully accredited Level 1 or above, \$30 per game if fully accredited Community. Players must be fully signed off by Development Officer or appropriately accredited individual.”

Resolved 5 – 1.

### 8. Committee Reports

Development Officer – Dinah Gordon (ABSENT)



2019-9-9\_DOFFICER  
Report.pdf

Action – Letter of thanks to Ron Hodgson and Doug Cole for their support of Junior Umpiring Development

Registrations – Marisa Edwards (ABSENT)

A number of teams have been identified as not entering the players during the year and this has meant that the stats online do not match, and has made working out eligible players very difficult. Propose next year that mandatory team manager/coaches sessions are held as a significant amount of volunteer hours has been taken up trying to sort this out.

Umpiring – Simon Whitfort



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It has been a significant struggle with convincing local umpires to umpire finals. The treatment by players (and some coaches) in general is atrocious towards them and needs to be addressed. Suggest that next year outside umpires are sourced early to remove the pressure on local umpires.

Some discussion around that some local umpires are not helping themselves, by not enforcing penalties early to keep games in check. Simon advised to reinforce cards as penalties, and the process for dealing with coaches or crowd who are not behaving appropriately.

More focus to be placed on this next year.

Grounds Controller – John Palfrey

Seeking the run sheets for the finals as early as possible. Claire to complete and email to committee as soon as possible.

Uniform – Sarah Lowry

Sarah to chase up amount of sponsorship received by Just Hockey. Damien to follow up with contract and additional vouchers etc.

### 9. New Business

Would LGSHA allow a raffle to be run on Grand Final day with proceeds going to Tallulah and Charlotte (and the Sandilands kids if they are keen to assist) to help fund their upcoming State and International travel.

Players are to run it themselves. Dinah advised she would assist where possible.

Endorsed unanimously

## NEXT MEETING

**Location Albany Hockey Clubrooms: 14<sup>th</sup> October 2019**

	Date	Time	Location
November	11 <sup>th</sup>	7pm	AHC
December	9th	7pm	AHC
January	13 <sup>th</sup>	7pm	AHC
February	10 <sup>th</sup>	7pm	AHC

**MEETING CLOSURE – 8.50pm**