



# Lower Great Southern Hockey Association Inc Board of Management

Board of Management  
Committee Meeting  
Minutes  
Monday 13 May 2019

## 1. Welcome

**Location:** Albany Hockey Clubrooms

**Present:** Sam Brown, Courtney Robinson, Hudson Field, Peter Warren, Damien Stevens, Claire Teale, Dinah Gordon

**By special invite:** Marisa Edwards, Sarah Lowry,

**Apologies:** David Marsh, Amanda Sykes, Sarah Masters

Meeting Opened: 7.05pm

## 2. MINUTES OF PREVIOUS MEETING

**Resolved** that the minutes of the meeting held on 8<sup>th</sup> April 2019, previously circulated by email be taken as read and be accepted as a true and accurate record of that meeting.

## 3. DECLARATION OF INTERESTS

Board members are to consider at the commencement of the meeting if they have a conflict of interest in relation to any of the items on the meeting agenda.

**Conflict of interest declared:** Nil

## 4. CORRESPONDENCE



9 April to 12 May -  
May 2019 Meeting.pdf

Accept correspondence as tabled.

Seconded Courtney Robinson

## 5. BUSINESS ARISING

Action items tabled and updated.

### 5.1 Business Arising from Correspondence

- Circular Motion – As passed on email communication

**“That the dispensation for Mt Barker 9/10 Boys team be approved. The players within the team shall be monitored by the Development portfolio to ensure the safety of all players within the grade.”**

- Club Constitution Support – Claire to contact Kim Butfield and lock in a date for August.
- CBH Grant Application unsuccessful – try again next grant round in September.
- Healthy Club Grant Application – Peter Warren progressing
- Club Canteen Rosters for 2019 Review. Agreed that we should review the club canteen rosters, and allocate more fairly. The season has progressed too far, and that consideration should be applied and allocated by team for the 2020 season. Bar rosters should also be considered.



## Lower Great Southern Hockey Association Inc Board of Management

- Good Sports Programme – check what Clubs WA are able to offer, and use Good Sports to fill the gaps. Important to have good policies and guidelines around club activities. Claire to liaise with Hunter from Good Sports once we understand what ClubsWA can offer.
- Strategic Plan Action Deadlines – all committed to getting information back to Claire by EOM. (May) May need to consider having a mini workshop to get it done if directors are struggling to finalise.
- Game Fees Final – good news that fees have reduced compared to initial estimates. Sent out to clubs. Given the uncertainty around teams and grades should we extend payment date?
  - Resolved to extend deadlines for payment until 24/5/2019.
- CORE 7 Clarifications (when you don't have 7) and additional explanation for Juniors.
  - Resolved. CORE 7 is strongest players in team. This could include Juniors. Juniors can move freely back to their own grade, but cannot play down into B Grade without dispensation. Signatories role is to review other teams "strongest 7" for accuracy. Any issues should be reported to the board. Competitions Director/Committee to revisit CORE 7 instructions and forward to clubs.
- Confirmation of who can umpire what grade.
  - Resolved. Restriction on umpiring grades either same or above applies to JUNIORS only.

### 6. Finance



190513 - Finance  
Directors Report.pdf



190513 - April  
Finance Report - MYO



190430 - Profit &  
Loss Accruals YTD.pdf

### Resolution

"That the signatories to all bank accounts held by the Lower Great Southern Hockey Association Inc will consist of the following positions of the Executive Committee;

President – Mr Sam Brown

Vice President – Mr Hudson Field

Treasurer – Mrs Courtney Robinson"

The accounts held by the LGS HA are as follows:

Bendigo Bank

Cash Management Trading Account

BSB: 633-000

Acc: 155203409

National Australia Bank

Community Fee Saver Account

BSB: 086-518

Acc: 04-775-8724

Name: Lower Great Southern Hockey Association (Inc)

Westpac

Westpac Community Solutions One

BSB: 036-168

Acc: 296 487

Name: The Lower Great Southern Hockey Association Inc

Westpac

Westpac Business Loan

BSB: 036-168

Acc: 29-6428

Name: The Lower Great Southern Hockey Association Inc

Westpac

Westpac Term Deposit

BSB: 036-168

Acc: 39-0668

Name: The Lower Great Southern Hockey Association Inc

All other parties to be removed as signatories from the above listed accounts of the LGS HA

7. Directors Reports



190513 President  
report.pdf



Vice  
President Competitor



Facilities Report  
11\_2\_2019.pdf



Marketing and  
Promotions Director R

Presidents Report

Turf Surface

Resolved – Option 1

Competitions

There is requirement to form a sub-committee to deal with Dispensations and Disputes. Several names suggested.

Resolved - to form a dispensations and disputes committee – Hudson to follow up on suggested parties for inclusion.

Also to write a letter to local law firm asking for assistance if required for tribunal if required

Rescheduling of games – send a reminder to teams of conditions

Refer to By-Law 17.

Add a reminder that additional costs may incurred due to lights if approved.

Facilities

Roof will be replaced in coming weeks. Notification will be provided so we can keep players and spectators safe.

8. Committee Reports

Development Officer



2019-5-13 DO Report  
(1).pdf

Registrations

Confirmation of penalties for playing unregistered players

*'For playing an ineligible player, the offending team shall lose any points gained for that match, plus two (2) points penalty.  
The offending team shall lose any goals scored in that match.'*

***Bylaw Amendment – not applied but in previous minuted meeting***

*So that teams playing an ineligible or unregistered player get their points deducted for that game but that the team offended against doesn't receive any bonus points.*

*Monday 10<sup>th</sup> September 2018*

**Umpiring** - Need to send a reminder to ALL umpires

- Check that ALL names are put on the card in full (not just first names), check that only players who are playing are on the card. Managers will need to fill out the card this year, they will not be printed - do not add people who are away for the week.
- Check that the goals have been recorded. GSG Women's B scored 4 goals on the weekend - NONE were recorded!! Please do not rely on John.
- Ensure that injuries are recorded on the card.
  - eg. Courtney Robinson was hit in the eye with a ball, left ground, received medical attention, returned to field.
- Ensure that warning cards are recorded - these are recorded by the registrar after each round and points are allocated to players which are tallied in case of the need to suspend players.
- Captains need to be reminded about this too as they sign the cards at the end of the game.



## Lower Great Southern Hockey Association Inc Board of Management

### Umpire Penalties

Resolved to continue with 2018's umpire penalties

*That for A-Grade competition there would be:*

*\$50.00 fine will be used to pay the second umpire (by LGSHA) and \$20.00 will be paid to the LGSHA association. If payment has been made to second umpire on the night, please ensure this is documented on the card and notification given to the treasurer.*

Resolved that for all other grades in the LGSHA

*Rostered team player umpiring will be in place for 2019*

*If non-attendance of umpire documented on the card and signed by team captains, then penalty of \$50.00 fine and loss of 0.1 point is applied to the non-attending rostered umpiring team.*

**Uniform** – Just Hockey have sponsored new umpire shirts. Need to send a thankyou/acknowledgment letter.

Uniforms - especially 9/10 Girls - two teams with dark blue socks, two teams with white socks - away team will need to wear different socks, very difficult to umpire. Also the case in Under 18 girls - SP and NA - light shirts at night are difficult to tell apart.

Resolved - *In the event of a uniform clash, the second named team shall wear an alternate uniform, which shall include the changing of socks.*

### 9. New Business

Country Week Coordinators Required – Nominations must be in by 20<sup>th</sup> May for Men and 31<sup>st</sup> May for Women and payment Registration Fees. No team as yet for Men. Women are sending 2 teams. Marisa Edwards Managing Div 1 and Lani Frusher is managing Div 3.

Send out email calling for nominations urgently for Men.

Peter Warren announced he would be retiring in July. Sam Brown thanked Peter on behalf of the board for all his hard work. Richard Doak has expressed interest in joining the board. Board to consider Richard as a suitable replacement for Peter and ratify his role at the next meeting.

### NEXT MEETING

**Location Albany Hockey Clubrooms: 10<sup>th</sup> June 18.30**

	Date	Time	Location
May	13 <sup>th</sup>	18.30	AHC
June	10 <sup>th</sup>	7pm	AHC
July	8 <sup>th</sup>	7pm	AHC
August			AHC

**MEETING CLOSURE – 8.30pm**