



## **Minutes of the LGSHA Board of Management Meeting Monday 9 July 2018**

### **WORKSHOP (18.30 – 19.55 hours)**

**Topic:** Strategic Planning

**Facilitator:** Kim Buttfield

In the attached slide is the 6 priority areas the committee worked through.



LGSHA 6 Priority  
Areas.pptx

### **1. Welcome**

**Location:** Albany Hockey Clubrooms

**Present:** As per Attendance Register. Invited guest: Gary Philpott



20180709 LGSHA  
Board Meeting Attend

**Apologies:** Marisa Edwards; Hudson Field; Deb Richie; Judith Want; Doug Osbourne; Dinah Gordon

**Opening and Attendance.** Meeting opened at 19.58 hours. Robbie thanked members for their participation in the Strategic Planning workshop and apologised for the late commencement of the Board of Management meeting.

### **2. MINUTES OF PREVIOUS MEETING**

**Resolved** that the minutes of the meeting held on 11 June 2018, previously circulated by email on 17 June 2018, be taken as read and be accepted as a true and accurate record of that meeting.

### **3. DECLARATION OF INTERESTS**

Board members are to consider at the commencement of the meeting if they have a conflict of interest in relation to any of the items on the meeting agenda.



**Conflict of interest declared:** Yes

Damien Stevens (President, Viking Hockey Club) regarding minute item 4.4.4 dispensation request for boys 9/10 competition. Sarah Lowry was noted to also have a conflict of interest but is not a voting member.

**Resolved** that Damien and Sarah do not participate in the discussion and Damien does not vote on the item.


### **4. BUSINESS ARISING**



No	Item	By Whom	Papers
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No	Item	By Whom	Papers
4.1	<b>Action items</b>	Chairperson	 20180709 Minuted item 4.1_ Action Table
4.2	<b>Reports</b>	Chairperson	 201807 Treasurers Report_including ump
4.2.1	Board Directors Reports circulated with the agenda and Treasurers report circulated via email on 7/7/2018 tabled and accepted.		
4.2.2	Development Officer Report	Development Officer	Nil report
4.2.3	Working with Children Check compliance report Noted as an outstanding matter for the Board to receive a compliance report, Robbie to follow up with Dinah.	Development Officer	
4.4	<b>Competitions and Fixturing</b>	Robbie Stainton	No
4.4.1	Turf suitable playing condition rules, not yet finalised		
4.4.2	Junior Hockey Competition Structure – item held over until August meeting	Simon Whitfort	No
4.4.3	Report for Unregistered players discussed. <b>Resolved to</b> <ul style="list-style-type: none"> <li>accept the report as circulated with the agenda, with the following exceptions Josh Barrett is identified as an illegible player, not unregistered player.</li> <li>Bylaws apply for unregistered and illegible players</li> <li>Players can appeal by the provision of evidence determined as being an email confirming registration from HWA sent prior to the disputed date to LGS HA secretary.</li> </ul>	Amy Chadbourne	Yes, circulated with agenda
4.4.4	<b>Dispensation request</b> – Vikings Boys 9/10 Competition: Coraline Le Grange. Dispensation panel: split decision 2:1 in favour of recommending dispensation. Determined no unfair advantage. <b>Resolved</b> that the recommendation from the Dispensation Panel regarding Vikings Team for the Boys 9/10 competition for Coraline Le Grange is accepted. <b>Action:</b> Amy to communicate dispensation acceptance to	Robbie Stainton	


No	Item	By Whom	Papers
	Vikings Hockey Club		
<b>4.5</b>	<b>Umpiring</b>		
4.5.1	Report - Teams that failed to perform umpiring roster duties	Marisa Edwards	No
4.5.2	<p>Umpiring guidelines and payments</p> <p><b>Resolved</b> to accept the Umpiring Guidelines circulated with agenda for 2018 season.</p> <p><b>Resolved</b> that club delegates can pick up and sign for umpiring payments on behalf of an individual. It is preferred that notice be provided to the Courtney/Simon in advance of the arrangement.</p> <p><b>Action:</b> Amy to distribute umpiring guidelines to club secretaries, team coaches and team managers and post on LGS HA website</p>	Simon Whitfort	Yes, circulated with agenda
<b>4.6</b>	<b>Facilities</b>	Peter Warren	
4.6.1	Kitchen design update not discussed		
4.6.2	<p>Nets</p> <ul style="list-style-type: none"> <li>Netting paid for and on hand for the area protecting the score board. Poles and installation to be completed by July</li> <li>Eastern nets behind goal to be supplied and installed by City of Albany</li> </ul>		
4.6.3	<p>Sewage overflow</p> <ul style="list-style-type: none"> <li>Responsibility is with the City of Albany</li> </ul>		
4.6.4	Turf repair at eastern end of playing field. ALAC aware and pending		
<b>4.7</b>	<p>Sponsors Night</p> <p>Item held over until the August meeting</p>	Damien Stevens	No

## 5. FINANCE REPORT

No	Item	By Whom	Papers
<b>5.1</b>	The Financial Report circulated via email on 7/7/2018 for the period ending 30 June 2018 is tabled and accepted.	Treasurer	 201807 Treasurer_Report_JUN

			 20180709 Treasurer_Report_YTC
5.2	Financial status for all teams: It is reminded that the next date for final and full payment is <b>31 July 2018 by Close of Business</b> .  <b>Action:</b> Amy to post reminder of final and full payment by COB 31 July 2018 on Facebook and to club delegates	Courtney Robinson	No
5.3	Funding for replacement of the Albany artificial turf surface options and concerns discussed with Gary Philpott.  <b>Resolved</b> the LGSHA would assist in the turf replacement on an up to 50:50 basis with City of Albany, subject to a maximum loan exposure up to \$153,000.00.	Robbie Stainton/Gary Philpott	 LGSHA Turf Replacement_G Philpott

## 6. CORESPONDENCE

Correspondence report 6 <sup>th</sup> June 2018 – 2 July 2018 circulated with the agenda, held over until the August meeting.	 201807 Correspondence Rept
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## 7. NEW BUSINESS

### 7.1 Late Agenda Item from Marketing & Promotions Director

Damien advised he had received some comments from a or maybe two advertisers regarding their logo not being displayed on the new scoreboard when games are played. Discussion in relation to the technical issues that currently existed with the scoreboard software and that we were waiting to receive a patch to correct the issues and an updated software package from the supplier. It was also noted that John was being trained in the use of the scoreboard and due to the technical issues, this was slowing this process down, as well John was slowly developing his confidence and competence in using a pc and understanding the software for the scoreboard.

**Action:** to review the advertising contracts, audit that we were meeting our obligations under the agreement and contact our supplier in relation to the software update.

## 8. NEXT MEETING

**Location Albany Hockey Clubrooms: Sunday** 12 August 2018, 09.30 – 11.30 hours.

### 9. MEETING CLOSURE. Meeting closed at 21.00 hours.



12/08/2018

President LGSHA – Robbie Stainton

Date Accepted