



MINUTES for the LGSHA Board of Management Meeting Monday 10th September 2018

1. Welcome

Location: Albany Hockey Clubrooms

Present: As per attached attendance register



20180910 LGSHA
Board of Management

Apologies: Damien Stevens, Jo Stevens, Georgie Powis, Doug Osborne,

Opening and Attendance: Meeting Opened at 18.34 hours, Peter Warren arrived 18.37hours.

2. MINUTES OF PREVIOUS MEETING

Resolved that the minutes of the meeting held on 12 August 2018, circulated with the agenda on 9 September 2018, be taken as read and be accepted as a true and accurate record of that meeting.

3. DECLARATION OF INTERESTS

Board members are to consider at the commencement of the meeting if they have a conflict of interest in relation to any of the items on the meeting agenda.

Conflict of interest declared: No

4. BUSINESS ARISING

No	Item	By Whom	Papers
4.1	Action items	Chairperson	 20180909 Minuted item 4.1_ Action Table
4.2	Reports 4.2.1 Resolved that Board of Directors Reports circulated with the agenda be taken as read and accepted. AGM is scheduled for 12 November 2018, subject to audit report being available. Aiming to circulate the draft constitution prior to the October 2018 meeting, two items flagged: <ul style="list-style-type: none">• Definition of club will be two teams and incorporation will be required.• Proposing that the LGSHA supports clubs to become incorporated through the development of template draft constitution and that LGSHA fund the first government fee to become incorporated.	Chairperson	



No	Item	By Whom	Papers
4.2.2	<p>Resolved that Development Officer circulated with the agenda be taken as read and accepted.</p> <p>Action: Committee members to forward to Dinah the names of umpires and/or coaches that have community level 1, level 2 or 3 qualification for reporting as part of the key performance indicators for funding report.</p>	Development Officer	
4.2.3	<p>Resolved that the updated Working with Children Check compliance report circulated with the agenda be read and accepted.</p> <ul style="list-style-type: none"> • 85 volunteers/staff on the register, confirmed that all current are still compliant and no interim notices issued • 2 people have expired WWC and have applied for renewal • 14 people are LGSHA currently has no evidence of compliance, mainly under 18s <p>For noting: Dinah requires the names of people whom have umpired 5 games or more, as these volunteers/paid umpires require WWC.</p>	Development Officer	
4.4	<p>Competitions and Fixturing</p> <p>4.4.1 Junior Hockey Competition Structure</p> <ul style="list-style-type: none"> • DO reviewed other associations and appears to be variation and local pathways. • Bigger picture is the absence of club structure to support junior hockey development <p>Resolved to accept the parent survey. Action: Simon/Dinah to circulate the parent survey via survey monkey or similar online platform with survey response to close after school holidays.</p> <p>4.4.2 Nil Report for Unregistered players.</p> <p>4.4.3 Finals Scheduling Request from GSG for a change of time/date for girls 7/8 GF. Resolved that Girls 7/8 GF be scheduled for 17.30 – 18.30 hours. Resolved to commence GF day at 9.30 hours, instead of 09.00 hours.</p> <p>Action: Grand Final running sheet with games, umpires, MC +/- life members for medal presentations to be drafted and circulated by Robbie/Amy.</p>	<p>Simon Whitfort</p> <p>Marissa Edwards</p> <p>Adam Scott Chloe Bunny (nee Westerberg)</p>	



No	Item	By Whom	Papers
	<p>substantiated.</p> <p>Action: Vikings to provide a response on the outcome of the investigation and any actions taken by the club, to the Board by the next meeting.</p> <p>The Board acknowledged and thanked Simon for his work this season in coordinating the umpiring for the competition.</p>		
<p>4.6</p> <p>4.6.1</p> <p>4.6.2</p> <p>4.6.3</p> <p>4.6.4</p> <p>4.6.5</p> <p>4.6.6</p> <p>4.6.7</p>	<p>Facilities</p> <p>Kitchen design update - nil</p> <p>Nets: Discussed the design, the CoA require engineering sign-off for the poles</p> <p>Follow up occurred with Shane, no surge protector in place for the scoreboard and will action in the next week, along with fixing of lights.</p> <p>Review the building replacement value and advise the Board if amendment to policy is required. Hold over for action item: for follow-up and reporting in May 2019.</p> <p>Security/Crowd Management for 2018 Grand Final has been arranged for 15.30 – 21.30 hours at \$100.00 per hour.</p> <p>Nil written response from CoA regarding reported algae growth on turf, however reported by members that pressure cleaning has occurred.</p> <p>Noted that</p> <ul style="list-style-type: none"> • fencing on the eastern end of the field has been installed by the CoA to assist with prevention of hockey balls accidentally injuring bystanders. • Gate to players area has been installed • Skip bin ordered for GF day • Down pipe has been fixed to prevent water dripping on the control box for sewage pump and that pump service has occurred within the last 6 weeks. • Judith Want will ensure that the outside toilets at ALAC are cleaned and opened for GF day • Liquor licence has been obtained for Friday 17.00 – 24.00 hours and Saturday from 12.00 – 24.00 hours. 	<p>Peter Warren</p>	
<p>4.7</p> <p>4.7.1</p>	<p>Sponsors</p> <p>Sponsor night to be planned for 2019.</p>	<p>Damien Stevens</p>	



No	Item	By Whom	Papers
4.7.2	Outcome of follow-up with advertising sponsors on outstanding logos, signage and non-authorized signage – nil action reported.	Damien Stevens	
4.8	Awards		
4.8.1	Update from Seniors End of Season Awards Night, 8 th September. Good night, presentations went well. Final ticket sales approximately 70, with LGS HA underwriting 10 tickets. Suggested that each team is responsible for selling a minimum of five tickets. Mt Barker is the organising club for the 2019 Awards night. The committee thanked Manypeaks Hockey Club for their organisation of a great night.	Manypeaks club delegate	
4.8.2	2018 Life Membership Nominations for AGM being sought. Action: Amy to circulate nomination process	Andy Wright / Robbie Stainton	
4.9	For consideration as part of the new bylaws: Teams playing an ineligible or unregistered player get their points deducted for that game, and the team offended against does not receive any bonus points. A team forfeiting with the less than the required notice be responsible for the full payment of the turf hire, rather than the current 50:50 split.	Rob Wright Adam Scott	

5. FINANCE REPORT

No	Item	By Whom	Papers
5.1	Resolved that the Financial Report for the period ending 31 August 2018 is tabled and accepted.	Courtney Robinson	
5.2	Resolved that the Treasurers Report circulated with the agenda be taken as read and accepted. Daniel Baker is undertaking a HR review of employee awards and updating job descriptions for compliance.	Courtney Robinson	
5.3	CoA is seeking federal grant funding for the replacement of the Albany artificial turf surface	Judith Want	



6. CORESPONDENCE

Resolved that the correspondence report from 8 th August 2018 –10 September 2018 be taken as read and accepted.	
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7. NEW BUSINESS

7.1 Floorball – Interest from Floorball WA to start a competition in Albany. Geoff Dickson has made contact to discuss establishment of Floorball competition, as his daughter is an Australian representative for Floorball U/19 Australia. Floorball WA can provide the court equipment and start up sticks. Robbie has referred to ALAC and provided support to promote the start-up of Floorball through the LGSHA membership. Adam indicated that Floorball is an avenue to grow junior interest and participation in hockey, it has been well received at GSG.

8. LATE AGENDA ITEMS

8.1 Request received by soccer club/team to hire the club rooms in October 2018.

Action: Amy to follow-up regarding hire agreement used previously.

8.2 Adam Scott advised of Sophie MacDonald U/18 State Representation.

Action: Amy to write letter of congratulations from LGSHA, along with voucher for \$100.00

8. NEXT MEETING

Location Mount Barker Hockey Clubrooms: *Monday* 8 October 2018, 18.30 – 20.30 hours.

Cindy Stainton and Courtney Robinson an apology for this meeting.

9. MEETING CLOSURE: 20.30 hours.