



Minutes of the LGSHA Board of Management Meeting Monday 11 June 2018

1. Welcome

Location: Albany Hockey Clubrooms

Present: As per the attached attendance register (attachment 1)

Apologies: Peter Warren, Adam Scott, Dinah Gordon, Marisa Edwards, Doug Osborne, Jude Want (for late arrival)

Opening and Attendance. Meeting opened at 18.42 hours

2. MINUTES OF PREVIOUS MEETING

Resolved that the minutes of the meeting held on 14 May 2018, previously circulated by email on 27th May 2018, be taken as read and be accepted as a true and accurate record of that meeting.

3. DECLARATION OF INTERESTS

Board members are to consider at the commencement of the meeting if they have a conflict of interest in relation to any of the items on the meeting agenda.

Conflict of interest declared:

David Marsh declared a business interest for works undertaken for emergency sewage repairs. David will not participate in any discussion or decision regarding this invoice for payment.

4. BUSINESS ARISING

4.1 Action items from previous meeting (attachment 2)

4.2 Reports

- Board Directors Reports circulated with the agenda tabled and accepted. Late agenda item by the Marketing and Promotions Director tabled and accepted (attachment 3)
- Development Officer Report (Dinah Gordon) – Late agenda item received on 11/06/2018. Report read at the meeting, tabled and accepted (attachment 4)
- Working with Children Check compliance report (Dinah Gordon) – Nil received. Reported as being finalised in the next fortnight.

4.3 Constitution and Strategic Plan Update (Robbie Stainton)

Planned sub-committee meeting delayed due to Albany fires to June. The planned Board presentation on the new Constitution & Bylaws will now occur at the July meeting. A workshop for strategic planning will be scheduled for the August meeting.

4.4 Competitions and Fixturing

- Turf suitable playing condition rules (Robbie Stainton). Explained that the risk for players is when the turf lifts, turf may rip and player injury may result, this was an outcome of the turf inspection undertaken by Murray Grimes in March 2018.



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Proposal: Where, due to a weather event or any other event that leads to an amount of water across the turf playing surface that leads to a visible lifting of the turf (that is, the turf lifts off the shock pad due to an excessive amount of water sitting between the shock pad and the turf.) that play is suspended until the excess water drains from the playing arena and there is no longer any visible sign of where the turf has lifted. When this event occurs, the Ground Controller and/or the umpires have the authority to suspend play until such time as the playing surface is in a suitable condition to resume play. The Ground Controller has the overriding power to suspend games where in their opinion the playing conditions are unsatisfactory for a game to continue. Bylaws 18 & 28 provide the guidance in relation to what will occur when a game is abandoned or playing time is lost due to unsatisfactory playing conditions.

- **Action:** Proposal as described was agreed to. Amy to circulate the process to club secretaries, upload process on the LGSHA website and provide hard copy for the Ground Controller shed and Albany clubrooms. Simon to circulate process to umpires.
- 3/4 and 5/6 competition fixture for weekend of Narrogin Carnival on 14/7/2018 (Amy Chadbourne)

Responses received from 5 coaches (10 contacts sent out): 4 = cancel; 1 = play.

Resolved that the 3/4 and 5/6 competition for the weekend of Narrogin Carnival on 14/07/2018 is cancelled. The round of games on this date will be cancelled for both grades. Games will not be rescheduled, and no points shall be awarded.

Action: Amy to notify coaches of the 3/4 and 5/6 teams of the Board decision

4.5 Scoreboard Project

- Unveiling of scoreboard (Amy Chadbourne)

GSDC, Retravision, President and Vice President photo 8/06/2018 with media release provided. Photo posted on the GSDC Facebook page. Expected to be in Tuesday edition of the Albany Advertiser.

4.6 Umpiring (Simon Whitfort)

4.6.1 Non-attendance of Umpires

Last week 10 umpires did not attend. Fines currently being calculated for teams.

4.6.2 Payment of Umpires

Resolved that a cash payment will be made monthly for all umpires. Courtney Robinson as Treasurer will advise a nominated day and time for collection of umpiring payments. If an umpire is unable to collect their payment on the advised date, the payment will be held over until the next collection date is advised.

Action: Simon to provide Courtney with verified list of junior panel umpires appropriate for graduated payment amount.

4.6.3 Junior Umpiring Packs

Simon proposed that Junior Umpiring Panel members be provided with a Yellow umpire's shirt, whistle and set of cards. Estimated cost of umpiring packs would be approx. \$1,000. It was identified (but needed to be confirmed) that there was a stock of shirts, whistles and cards from previous years in the store room and there may be sufficient quantities to meet Simon's request.



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Action: Simon to investigate the stocks of the proposed items from previous years to see if sufficient quantities are available to meet the requirements for this year.

4.6.4 Agreed that junior players umpiring for senior games was not appropriate

Action: Simon to draft a set of guiding principles for selecting appropriate umpires for grades and circulate to teams

4.6.5 Advised that modified rules for 3/4 and 5/6 are on LGSWA website and posted in ground controller shed and players umpiring these grades need to be familiar with what the modified rules are and umpire accordingly.

4.6.6 Issue was raised in relation to a player's behaviour during a game in Mt Barker on Wednesday 6 June. It the players behaviour was described as not being appropriate during the game, it was noted that no report in relation the players behaviour was made by the umpires and that only a green card had been issued during the game. As anecdotal reports had come in prior to the meeting, it was also checked to see if the player concerned had received any other cards this season and it was found that no other cards had been issued to this player. This indicated that this players behaviour was necessarily problematic and currently there were no grounds for any formal action to be taken by the LGSWA. Discussion also in regard to umpires and ensuring that clubs/teams need to make sure that the umpires allocated are appropriate to be able to umpire the grades they have been assigned to umpire. It was also discussed that umpires are provided with cards that provide them with some tools to use to sanction players when their behaviour or code of play was outside of the rules. Some attendee's observations were that umpires appeared reluctant to use cards during matches as a tool to assist them with the control of the game. Were appropriate and required, umpires should use the tools they have to control the game.

Action: Simon to reiterate with umpires that the authority to control the game rests with the umpires through good communication and appropriate use of cards.

- report (Marisa Edwards) – held over until the next meeting

4.7 Facilities (Peter Warren)

- Kitchen design update - held over until the next meeting
- Nets
 - Eastern nets (footpath), advised that Council have agreed to install, no timeline provided
 - Western nets (playground) remain under consideration with Council, no decision yet advised.
- Sewage overflow issue
 - Is LGSWA responsible for sewage tanks? No response has been received from the City of Albany.
 - Action and costing to resolve sewage tank issue in short-term and longer term.



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4.8 Tribunal Recommendation 2nd October 2017 for the Board to consider (Robbie Stainton):

- 4.8.1 Security guards be considered by the Board for future events of this size. Discussion on potential events being the Grand Final and Jo Burling Game. Identified that written instructions on the scope of the role of the security guard for the event along with verbal briefing will need to be developed and provided.
Resolved that the Grand Final is the only identified event for 2018 where security / crowd management is required
Action: Peter Warren to ensure security/crowd management contractors are in place for the 2018 Grand Final.

4.9 Planning for end of year wind-up

Resolved that wind-ups will be arranged by senior clubs on a rotational basis. Random draw occurred, with the following outcome:

Year	Club
2018	Manypeaks
2019	Mount Barker
2020	Tigers
2021	Spencer park
2022	North Albany
2023	Great Southern Grammar
2024	Vikings

4.10 Junior Hockey – Competition Structure in relation to the various grades played. (Simon Whitfort).

Concern regarding the number of juniors with most competitions running four teams with one team being a mixed grade.

Action: A demographic review of current junior players within the LGSHA to occur with Amy to provide Simon the available data from the LSGHA registration data base for an initial assessment to be completed. Envisage that a working group will be formed to review the Junior competition structure for the 2019 season. Simon to provide a written report for consideration at the next meeting that outlines his concerns, what the current structure and demographics of the junior competition and a recommendation of how to progress this issue further if required.

5. FINANCE REPORT

5.1 The Financial Report for the period ending 31 May 2018 is tabled and accepted (attachment 4 & 5)

5.2 The Treasurers report is tabled and accepted

No response has been received by Westpac regarding signatories

Query was raised in relation to repairs to the coffee machine, purchase of a new fridge and the authorisation processes involved. Currently, Facilities manager has authorisation to approve expend up to \$750. Discussion in regard to authorisation levels of the Club House Manager

Resolved: Facilities Manager authorisation to remain at \$750 per item. Club House Manager has authority to approve expenditure to the value of \$250 per item.



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Query was raised in relation to payment of the Active Plumbing account that was received in relation to the emergency works undertaken to fix the sewerage pump. It remains currently unclear whether this is a LSGHA expense or a City of Albany.

Resolved for the LGSHA to pay the Active Plumbing for emergency works undertaken relating to emptying the sewage tank and then resolve whose responsibility this rest with and if the City of Albany, the LGSHA will seek to recoup the costs from them.

- 5.3 Financial status for Tigers Men's A Grade team
2016 Tigers Men's A Outstanding Fees - all current association players have paid their respective amounts on time. \$700 remaining which relates to players no longer playing in this association.

Action: Secretary to forward the names of players, who played for Tigers in the 2016 season who are not considered to be financial and therefore cannot be registered to play in the LGSHA, until payment of their outstanding fees has been received.

This current list of players is

- Harry Keymer
- Jackson Stipanicev
- Cameron Russel
- Josh Barrett
- Alex Poulton
- Morgan Doak
- Kyle Weaver

- 5.4 Sponsor night update
A volunteer was sought for a person to organise the sponsors night event. (Organise invites, promote & ensure food & drink is organised for the day). No one volunteered at the meeting. Damien advised he may know someone whom might be willing to undertake.

Action: Damien to follow-up and provide outcome to Courtney.

- 5.5 Financial status for all teams: The following teams were identified as having not paid their 1st instalment of their nomination fees by the due date. The due date was COB 18th May 2018.
- Spencer Park - Paid 22/05/18
 - Spencer Park Vets – Paid 31/05/2018

That the interpretation of the Constitution clause 9. Fees, Levies and Fines (d) was discussed and confirmed that the "said date" for the payment of the 1st instalment was the 18/05/18. The fine for non-payment of the fees by this date was the loss of any points won from that date and no goals to be credited until payment is made.

It is noted that the next date for final and full payment is 1st August 2018.

Resolved: All Spencer Park Hockey Club teams will lose any points won and goals credited for all games from 18/05/2018 – 22/05/2018. Spencer Park Vets team will lose any points won and goals credited for all games from 18/05/2018 – 31/05/2018.

- 5.6 Building replacement value update (Peter Warren / Damien Stevens)
In progress, nil update yet available. Item to remain on the action item table.



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5.7 Kids Sport Vouchers

A reminder to club treasurers that kid's sports vouchers are to be forwarded to the Treasurer by no later than 30 June 2018, due to expiry dates. A unique code must be given.

6. CORESPONDENCE

Resolved that the correspondence report 10th May 2018 – 5 June 2018, be taken as read and be accepted as a true and accurate record.

7. NEW BUSINESS

- 7.1 Judith Want is seeking confirmation of the names of working group for the City of Albany to recommence the LGSHA Turf Replacement funding application process. Confirmed that working group remains unchanged and being: Richard Doak, Garry Philpot, Damien Stephens, Shane Congram and Robbie Stainton.
- 7.2 Damien Stevens sought dispensation from the application of the umpiring fines for the ASHS U18 Boys team due to special circumstances related to a family emergency he had, that meant, Damien who was to umpire those games for the ASHS U18 team was unable to umpire or organise a replacement umpire. **Resolved:** The rules in relation to teams not fulfilling their umpiring commitment would not be applied to the ASHS U18 boys team for the umpiring duty on the night of Wednesday 6 June 2018 at 1730.

8. NEXT MEETING

Location Albany Hockey Clubrooms: Monday, 9 July 2018 18.30 – 20.30 hours.

	Date	Time	Location
June	11-Jun	18.30-20.30	AHC
July	9-Jul	18.30-20.30	AHC
August	Sunday 12-Aug	09.30-11.30	AHC
September	10-Sep	18.30-20.30	AHC
October	8-Oct	18.30-20.30	Mt Barker
November	12-Nov	18.30-20.30	AHC

9. MEETING CLOSURE

Meeting closed at 20.35 hours





President LGSHA – Robbie Stainton

9/07/2018

Date Accepted



Meeting Attachments

1	Attendance Register	 20180611 LGSHA Board Meeting Attend
Agenda item 4.1: Action items		
2	Action table	 20180611 Agenda item 4.1_ Action Table
Agenda item 4.2: Reports Late Agenda Items		
3	Director Report – Marketing & Promotions	 20180611 LGSHA Director Report - Mari
4	Development Officer Report	 20181106 LGSHA Development Officer