



**Minutes for the LGSHA Board of Management Meeting
Sunday 12 August 2018**

1. Welcome

Location: Albany Hockey Clubrooms

Present: As per attached attendance register



20180812 LGSHA
Board of Management

Apologies: Andy Wright; Georgie Powis; Judith Want, Jo Stevens, Peter Warren

Opening and Attendance: Meeting opened at 09.36 hours. Damien Stevens left meeting at 09.39 hours. Chloe Bunny left meeting 11.39 hours.

2. MINUTES OF PREVIOUS MEETING



Resolved that the minutes of the meeting held on 9 July 2018, previously circulated by email on 18 July 2018, be taken as read and be accepted as a true and accurate record of that meeting.



3. DECLARATION OF INTERESTS



Board members are to consider at the commencement of the meeting if they have a conflict of interest in relation to any of the items on the meeting agenda.

Conflict of interest declared: No

4. BUSINESS ARISING

| No | Item | By Whom | Papers |
|-------|--|------------------------|---|
| 4.1 | Action items | Chairperson |  20180812 Minuted item 4.1_ Action Table |
| 4.2 | Reports | | |
| 4.2.1 | Resolved that Board of Directors Reports circulated with the agenda be taken as read and accepted. Marketing & Promotions Director tabled report at the meeting, late agenda item. Report accepted. | Chairperson |  Marketing and Promotions Director F |
| 4.2.2 | Resolved that Board Directors Reports circulated with the agenda be taken as read and accepted. Just Hockey sponsorship not available to fund 2 rolls of Mazon cushion grip at \$125.00 each. Resolved that approval to fund grip tape at \$125.00 each | Development Officer | |

| No | Item | By Whom | Papers |
|---------------------------------------|---|--|---|
| 4.2.3 | <p>from LGSHA funds.</p> <p>Working with Children Check compliance report discussed.</p> | Development Officer |  20180812 LGSHA WWCC Report.pdf |
| 4.4 4.4.1 4.4.2 4.4.3 | <p>Competitions and Fixturing</p> <p>Junior Hockey Competition Structure Attached paper tabled and discussed.</p> <p>Action:</p> <ul style="list-style-type: none"> • Robbie to remove duplicate from data set • A meeting with a representative from each school and club with a junior team in the LGSHA competition to provide overview of issue and initiate discussion on the direction of competition. • Outcome of meeting to be presented at September meeting <p>Attached report for Unregistered players tabled at meeting.</p> <p>Resolved to</p> <ul style="list-style-type: none"> • Accept the report as tabled. • Bylaws apply for unregistered and illegible players • Players can appeal by the provision of evidence determined as being an email confirming registration from HWA sent prior to the disputed date to LGSHA secretary. <p>Finals Scheduling discussed:</p> <ul style="list-style-type: none"> • Date that ladder will be updated will be at the end of the last round of fixtures. • Grade 3-4: no finals, grades 5-6 play finals. • Grand Final will be scheduled as for 2017 season. Friday U18 and Men's B, Saturday all other grades. • Fixturing of 4 and 6 team competition is as outlined in the Bylaws. <p>Action: Amy to advertise finals schedule on Facebook.</p> | <p>Simon Whitfort</p> <p>Marissa Edwards</p> <p>Chloe Bunny (nee Westerberg)</p> |  20180812 LGSHA Unregistered Players . |
| 4.5 4.5.1 4.5.2 | <p>Umpiring</p> <p>Resolved that</p> <ul style="list-style-type: none"> • the Umpiring Report circulated with the agenda be taken as read and accepted. • approval for 12 whistles to be purchased from LGSHA funds. <p>Reported that teams that have failed to perform umpiring</p> | <p>Simon Whitfort</p> <p>Marisa</p> | |




| No | Item | By Whom | Papers |
|--|---|--|---|
| 4.5.3 | <p>roster duties have been deducted 0.01 points.</p> <p>Multiple complaints received from umpires and players regarding Men's B grade competition in relation to player/umpire behaviours and lack of respect being displayed. Apology had been asked for and provided in relation to one umpire's behaviour during a game. Subsequently the President, Vice President and Umpiring Coordinator met with Men's B grade representatives to discuss expected behaviours and playing with respect for officials and players. This was followed up in writing. Nil further complaints received.</p> | <p>Edwards</p> <p>Robbie Stainton</p> | |
| <p>4.6</p> <p>4.6.1</p> <p>4.6.2</p> <p>4.6.3</p> <p>4.6.4</p> <p>4.6.5</p> <p>4.6.6</p> <p>4.6.6</p> | <p>Facilities</p> <p>Kitchen design update</p> <ul style="list-style-type: none"> City of Albany Food Safety Inspection report noted and for action by Club House Manager <p>Nets: the CoA require engineering sign-off for the poles</p> <p>Follow up to ensure surge protection is within the electrical works for the new scoreboard, June meeting noted need to confirm with Shane. Remains outstanding action.</p> <p>Review the building replacement value and advise the Board if amendment to policy is required. Nil advice provided to the Board, remains an outstanding action.</p> <p>Action: Robbie to confirm with Peter arrangements for security/crowd management contractors to be in place for the 2018 Grand Final.</p> <p>Attached Directors report discussed and tabled. Resolved that:</p> <ul style="list-style-type: none"> Second quote to be obtained for roof Accept recommendation to install an off the shelf gate Acoustic music arrangements for Grand Final day <p>Club delegate concern regarding algae on turf discussed. Action: Robbie to write to CoA</p> | <p>Peter Warren</p> <p>Robbie Stainton</p> <p>Hudson Field</p> |  <p>20180812 Directors Report - Facilities_Lat</p> |
| <p>4.7</p> <p>4.7.1</p> | <p>Sponsors</p> <p>Sponsor night proposal for 25/8/2018 to be followed up with Damien on details. Discussed options for Retravision to be invited to Grand Final for presentation and to Award Night for presentation at discounted ticket price Action: Robbie to follow up details with Damien</p> <p>Audit of advertising contracts circulated with the agenda</p> | <p>Damien Stevens</p> <p>Robbie</p> |  <p>20180812 LGSHA Advertising Agreeemer</p> |



**Lower Great Southern Hockey Association Inc
Board of Management**

| No | Item | By Whom | Papers |
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| 4.7.2 | discussed. Action: Damien to follow-up with advertising sponsors on outstanding logos, signage and non-authorised signage. | Stainton | |

5. FINANCE REPORT

| No | Item | By Whom | Papers |
|-----|--|-------------------|--|
| 5.1 | Resolved that the Financial Report for the period ending 31 June 2018 is tabled and accepted. | Courtney Robinson |  20180812 Treasurers Report - July 18.pdf  20180812 Treasurers Report - YTD 31 July 1 |
| 5.2 | Resolved that the Treasurers Report circulated with the agenda be taken as read and accepted. Noted that the cost for EFPOS is a 25 cents fee per transaction. Resolved that the LGSHA will underwrite the Awards night funding arrangement for Manypeaks on the understanding that the club will arrange for the Awards night to at least break even. Action: Courtney to arrange for EFTPOS for semi and grand final. | Courtney Robinson |  20180812 Directors Report - Treasurer.pdf |
| 5.3 | Update on the funding for replacement of the Albany artificial turf surface from Peter Warren explained. | Robbie Stainton | |

6. CORESPONDENCE

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|--|--|
| Resolved that the correspondence report from 6 th June 2018 – 2 July 2018 and 3 July – 12 August be taken as read and accepted. Noted that ALAC will start charging for a storage cage of \$140.00 per annum. Storage is required for Development Officer equipment. | |
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7. NEW BUSINESS

- 7.1 Update for Seniors End of Season Wind up (Manypeaks club delegates – Hudson Field Awards night scheduled for 8th September 2018 at Garrisons. Menu being finalised, band estimated cost of \$560.00. Estimated cost per head of between \$50.00 - \$60.00. Flyers circulated with the date. Seeking projector and hockey photos for the night.

8. LATE AGENDA ITEMS

- 8.1 Report on turf maintenance tabled as a late agenda item for noting by Judith Want, City of Albany



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20180812 Albany
Hockey Turf Report_C

8. NEXT MEETING

Location Albany Hockey Clubrooms: *Monday* 10 September 2018, 18.30 – 20.30 hours.

9. MEETING CLOSURE: 11.47 hours