



**Lower Great Southern Hockey Association Inc  
Board of Management Meeting  
Monday 9 October 2017 at 6.30pm  
MINUTES**

---

**1. WELCOME**

In the absence of the President, Robbie Stainton opened the meeting at 6.40pm.

**2. RECORD OF ATTENDANCE/APOLOGIES**

Attendance

Amy Chadbourne, Robbie Stainton, Glenn Keymer, Damien Stevens, Adam Scott, Renae Parsons, Richard Doak, Jude Want and Hudson Field

Apologies

Geoff Sandilands, Daniel Baker, Chloe Westerberg, Byson Attrill, Dinah Gordon, Jo Stevens and Marisa Edwards

**3. MINUTES OF PREVIOUS MEETING – 11 September 2017**

**Moved Jude Want, Seconded Richard Doak;**

**That the minutes of the Meeting held on 11 September 2017 as circulated, be taken as read and be accepted as a true and accurate record.**

**CARRIED**

**4. BUSINESS ARISING**

See Action Table.

**Constitution and Strategic Plan Update**

The meeting discussed the need for the Association to update its Constitution and Strategic Plan. It was agreed that Kim Buttfeld would be approached to run the process. It was also agreed that this matter would need to be discussed at the AGM.

***Action: Adam to approach Kim Buttfeld and obtain a quote and plan to update the LGSHA Constitution.***

**5. CORRESPONDENCE**

An email received from Renae Parsons on 4 October 2017 was discussed. In the email Renae expressed concern about the general safety for spectators at the Albany Hockey Turf.

Renae was invited to speak to her email and asked the Board how the general safety of patrons and spectators is to be handled in the future. Robbie replied that the Board had discussed recent behaviour of spectators and players at the Albany Turf and was considering employing security guards to be present at large events such as the grand finals. The Bar Manager and Ground Controller also would be expected to be more pro-active in their positions - eg ensuring spectators did not access player areas and the Bar Manager not serving already intoxicated patrons and asking those behaving inappropriately to leave the venue. As a final option, the Police would be called if required.

**6. FINANCE REPORT**

Robbie advised that his home computer was in for repair and he hadn't been able to print out a financial report. The financial statements were backed up to the Cloud.

Robbie stated that the LGSHA account has a balance of approximately \$51,000 with \$30,000 to come in from outstanding fees, club payments and sponsorship.. He expected the account balance to be around \$70,000 at the end of the season which was an improvement on the financial position of the LGSHA at the same time last year.

The Grand Finals Day was a financial success with \$12,000 being made at the canteen and the bar.

### **Tigers Men's A fees for 2017**

Robbie has been advised the Tigers Men's A team fees are still to be paid.

## **7. BOARD MEMBER REPORTS**

### **7.1 President**

Geoff was an apology for the meeting and had no report.

### **7.2 Vice President**

Daniel was an apology for the meeting and had no report.

### **7.3 Membership and Development Director**

Jude did not have a report to present.

### **7.4 Development Officer**

A report was presented by Dinah. See attached.

### **7.5 Coaches Coordinator**

Adam advised he would be emailing information out to the junior Regional TAP players about a camp at Bunbury in late October. It was agreed that the payment for those attending the camp would be funded by the GSSTA funding received earlier in the year.

Adam stated he will be acquitting the GSSTA grant for the TAP program. He will also be looking at funding for a similar programme for the 2018 season.

### **7.6 Programmes Director**

Chloe was an apology for the meeting but asked Board members and delegates provide feedback to her about the fixturing for 2017 and suggestions for 2018.

Suggestions were put forward as follows:

- Back to back A grade games are worthwhile.
- Can A and B grade fixtures for clubs be fixtured on the same day.
- There were a number of clashes this year with the A grade and U18s fixtures.
- Mount Barker have a club day for A and B grade fixtures.

Adam suggested the following start dates for 2018, however, the meeting noted that if the grant application for the turf replacement was successful the new turf would not be ready for play until May.

It was suggested juniors could start the end of the first week of term 2 and the seniors on 13 April. It was also suggested that grass fields may need to be used with some games played in Mount Barker.

Meeting attendees were asked to put their comments directly through to Chloe.

### **7.7 Records/Permits Officer**

Marisa was an apology for the meeting.

Adam mentioned that HWA may not be using IMG as the record management system for 2018. Hockey Australia has currently put a tender out for a new record management system. It was suggested that the Association continue with the online registration as for the past two years using Pre-Emptive Strike.

**Action:**

**7.8 Marketing and Promotions Director**

Damien presented his report to the meeting - see attached.

The new scoreboard was discussed and Damien advised he would coordinate the construction of the 'hut' which would support and surround the scoreboard. This was to be constructed over summer using a number of volunteers from the Association. The transport of the scoreboard was discussed and the meeting agreed that the Association would cover the cost for it be transported to Albany from the Eastern States. This cost was not included in the original plans. Damien estimated it would cost approximately \$1,400.00 to get the scoreboard to Perth.

**7.9 Facilities Director**

Richard discussed a number of items relating to the facilities.

He stated he would go ahead and organise for the windows to be replaced.

One rubbish bin would be kept at the clubrooms over summer.

Richard would attend the winter season wrap up with the COA at ALAC. He would discuss lighting at this meeting as a number of globes were not working.

Richard also highlighted the CBH Grass Roots grant was one to watch out for in 2018.

**7.10 Umpire Coordinator**

Glenn presented a report - see attached.

The meeting complimented Glenn on the umpiring for the 2017 season and the junior programme he had re-established. The meeting agreed that a junior programme was necessary to ensure hockey in Albany had good quality umpires for the future.

It was noted the Umpire Coordinator for 2018 needed to be part of the fixturing committee and have input into the fixtures for the season.

It was also noted that there weren't many female umpires for A grade games.

**7.11 Uniforms Coordinator**

Sarah was absent from the meeting.

**7.12 High Performance Liaison**

Geoff was an apology for the meeting.

**8. Club Delegate Reports**

**8.1 Mount Barker Hockey Club**

No delegates present at the meeting.

**8.2 Manypeaks Hockey Club**

Hudson expressed concern for the Tigers and Spencer Park Men's A teams for 2018 and suggested they may need some assistance due to a number of players going to Perth for university. He said Manypeaks men's and ladies teams enjoyed the 5 team competition this year and thought the umpiring panel worked very well.

**8.3 Spencer Park Hockey Club**

No report.

**8.4 Tigers Hockey Club**

No delegates present at the meeting.

**8.5 North Albany Hockey Club**

No delegates present at the meeting.

**8.6 Vikings Hockey Club**

No report.

**9. GENERAL BUSINESS**

The meeting discussed the Board positions which will be vacated for 2018. No interest had been expressed as yet for the available positions.

**10. NEXT MEETING**

AGM - Monday 20 November 2017 at 7.00pm

**11. MEETING CLOSURE**

Robbie closed the meeting at 8.05pm.