



**Lower Great Southern Hockey Association Inc
Board of Management Meeting
Monday 23 January 2017 at 7.30pm
MINUTES**

1. WELCOME

In the absence of a President, Daniel as Vice President opened the meeting at 7.30pm.

2. RECORD OF ATTENDANCE/APOLOGIES

Attendance

Amy Chadbourne, Daniel Baker, Robbie Stainton, Adam Scott, Geoff Sandilands, Tracey Menegola, Judith Want, Richard Doak, Rob Wright, Damien Stevens, Glenn Simpson, Glenn Keymer, Rodney Light, Sarah Lowry, Amanda Sykes, Jo Stevens, Duncan McQuade

Apologies

Dave Jones, Jamie Chester, Denise Trotter, Angela Poulsh and Renae Parsons

3. MINUTES OF PREVIOUS MEETING – 17 October 2016

Moved Adam Scott, Seconded Daniel Baker

That the minutes of the Meeting held on 17 October 2016 as circulated, be taken as read and be accepted as a true and accurate record.

CARRIED

4. BUSINESS ARISING

Action Table to be updated for 2017 following this meeting.

5. CORRESPONDENCE

Moved Rodney Light, Seconded Rob Wright

That the correspondence report as circulated, be taken as read and be accepted as a true and accurate record.

CARRIED

6. FINANCE REPORT

Moved Rodney Light, Seconded Sarah Lowry

That approval is given to the Finance Director for accounts to be paid and that the Finance Director's report is accepted.

CARRIED

Robbie advised the accounts were still being audited. He highlighted that expenses and revenues for 2016 balanced out.

6.1 Budget for 2017

Robbie presented a draft budget for the 2017 season.

He highlighted a number of issues experienced during the 2016 season:

1. Invoicing and payment of fees

Robbie advised there was still around \$18,000 to \$20,000 owing in fees from various hockey clubs/teams from the 2016 season. He said it was hard to get in touch with some teams. Another factor was the time taken by ALAC to get invoices out to the Association. Some invoices didn't get out to clubs/teams until after the finals.

2. Contact Lists

Contactability was a big issue. Robbie discussed how hard it was to get in touch with some teams who had a club's name but were not actually aligned with the club. He said it was often difficult to get in touch with the right person and wasted a lot of time.

3. Kidsport Vouchers

The system of processing Kidsport vouchers for 2016 proved problematic. As only one club is incorporated, the Association processes all the vouchers. In 2016 this was a complicated system made worse when clubs weren't timely with getting the vouchers to Robbie. For example, one club mailed some vouchers to the Association in October!

It was suggested there be a cut off date for the vouchers in 2017 (June) and if they weren't in by the due date they wouldn't be processed.

Action: Kidsport vouchers, processing of and amounts for each grade and a closing off date to be discussed at the February meeting.

7. BOARD MEMBER REPORTS

7.1 President

No report.

7.2 Vice President

No report.

7.3 Membership and Development Director

Registrations for 2017

- Registration dates were set for Saturday 25 February from 11.00am to 2.00pm and Thursday 2 March from 4.00pm to 6.00pm. Dinah (HDO) would help out at both these days.
- Advertising to happen on Thursday 23 February in The Extra and Tuesday 28 February. Also with HWA if possible.

Action: Amy to organise for advertising of registration with the Albany media and HWA if possible.

Action: Jude to see if she can find the registration banner and put up on the corner of North Road and Lockyer Ave.

Action: Dinah be instructed to advertise in primary schools using her contacts.

- The use of IMG for online registrations was discussed versus the system Pre-Emptive Strike set up for the Association last year. HWA was keen for all registrations to take place using this system for statistic use. The Association used this system a number of years ago. The aim is to get clubs to update and administer their own members records once players had registered.

A number of issues were discussed such as making records active again, use of passwords and whether all clubs would be able to maintain their members. It was highlighted the use of IMG was discussed at the Club Forum last year.

Action: IMG registration to be discussed again at the February meeting.

7.4 Development Officer

Dinah would be returning to work next week before school goes back. She has booked in a number of primary schools for term 1.

7.5 Coaches Coordinator

Adam advised he would commence advertising for coaches for Bunbury, Club Championships in Perth and Seniors Competitions.

- GSSTA Grant / TAP Programme

Adam also advised funding had been received from GSSTA for the junior talent program which first ran in 2016. He advised invites had gone out to 16 boys and 16 girls from 14 to 18 years old (year 12) and training would commence Monday 30 January.

7.6 Programmes Director

Fixturing

- 2017 season starting dates:

Seniors – Wednesday 26 April (Mens B grade)

Juniors – Friday 28 April (11/12s)

These dates to be reviewed by the Fixtures Committee.

Action: Fixtures Committee to be set at February meeting.

- Umpiring roster

Action: Umpires roster to be discussed at the February meeting.

7.7 Records/Permits Officer

Discussed possible names for the position.

7.8 Marketing and Promotions Director

No report.

7.9 Facilities Director

- Turf Replacement Update

Richard updated the meeting on the sub-committee's work to date. Quotes had been obtained from ABS - \$311,000 and tiger Turf - \$294,000 provided the school pad didn't need replacing. This won't be known until the turf is removed.

The next stop is to contact the City of Albany to get the process started. Discussion centred around the funds required and COA financial commitment.

Jude advised the COA would apply for the grant – one third each from COA, LGSHA and Dept of Sport and Rec.

Action: Richard to get in contact with COA and DSR to advise of progress to date on the turf replacement.

7.10 Umpire Coordinator

Glenn advised he was looking for two gap students to help him out on Saturday mornings with umpiring. He also advised he was going to get in contact with Ian Donaldson.

7.11 Uniforms Coordinator

Sarah advised she was in the process of boxing up old uniforms and sending them to a Philippines high school.

7.12 High Performance Liaison

No report.

8. Club Delegate Reports

8.1 Mount Barker Hockey Club

Rob Wright advised that Mount Barker had been approached by Dean Lomax and the Masters Hockey team for a game. The team had played in Albany last year.

8.2 Manypeaks Hockey Club

8.3 Spencer Park Hockey Club

8.4 Tigers Hockey Club

Byson Turner is to be the delegate.

8.5 North Albany Hockey Club

8.6 Vikings Hockey Club

9. GENERAL BUSINESS

9.1 Indoor Hockey Carnival – March 2017

Costs in 2016

ALAC court hire - \$7,884.00

Trophies - \$425.00 = \$8,309.00 (this does not include HDO time of which there was a lot)

Nomination fees – 24 teams at \$380.00 each = \$9,120.00

Jude is to confirm the booking with ALAC. Daniel advised he would discuss with the committee members – Tania, Renae and Jamie.

It was suggested the bar be opened up on Saturday and Sunday evening.

More discussion to take place at the February meeting.

Action: Amy to organise for advertising on facebook and website and with HWA.

9.2 Great Southern Carnival – 8 and 9 July 2017

Organisation for the carnival was briefly looked at with more discussion to take place in February 2017. It was suggested each club nominate a delegate to help with the organising of the carnival.

9.3 Summer Competition – any interest?

Jude advised ALAC could run a summer competition on the turf for the Association if required. It would be just for senior players and Jude would report back on the cost.

9.4 Bar licence – what do we actually need?

Richard advised of the amount of work involved to get a bar licence versus a casual licence. This would be looked at again at the February meeting.

10. NEXT MEETING

Monday 13 February 2017 at 6.30pm (2nd Monday of the month)

11. MEETING CLOSURE

The meeting was closed at 9.45pm.