



**Lower Great Southern Hockey Association Inc
Board of Management Meeting
Monday 14 August 2017 at 6.30pm
MINUTES**

1. WELCOME

Geoff opened the meeting at 6.30pm.

2. RECORD OF ATTENDANCE/APOLOGIES

Attendance

Geoff Sandilands, Amy Chadbourne, Simon Whitfort, Sarah Lowry, Jo Stevens, Chloe Westerberg, Liam Wesson, Richard Doak, Jude Want, Marisa Edwards, Dinah Gordon, Robbie Stainton, Damien Stevens and Rob Wright

Apologies

Adam Scott, Daniel Baker and Byson Attrill

3. MINUTES OF PREVIOUS MEETING – 17 July 2017

Moved Jude Want, Seconded Richard Doak;

That the minutes of the Meeting held on 17 July 2017 as circulated, be taken as read and be accepted as a true and accurate record.

CARRIED

4. BUSINESS ARISING

See Action Table

Purchase of Sporting Equipment - HDO

The Association has been successful in obtaining a \$500.00 grant for sporting equipment from DSR. Items to be purchased are designed to get players out on the field.

Moved Sarah Lowry, Seconded Damien Stevens

That Dinah organise to purchase a full set of junior goalie gear that could be lent out to clubs with junior teams. The team would pay a deposit for the use of the gear which would be returned at the end of the season.

CARRIED

Results to be entered directly onto IMG system - trial

Geoff highlighted discussions with HWA about team managers entering results directly onto the IMG system. Both managers would enter the results to ensure they were verified. Teams could try to enter results now if they wished. This would mean results could be almost instantaneous and reduce the amount of work for the Records Officer.

5. CORRESPONDENCE

See attached.

6. FINANCE REPORT

Moved Rob Wright, Seconded Jude Want;

That approval is given to the finance director for accounts to be paid and that the Finance Director's report is accepted.

CARRIED

Robbie advised there was still approximately \$26,000 in fees to recoup from clubs before 30 September.

Also discussed was spending on maintenance which was nearly at the budgeted amount of \$15,000.00.

Great Southern Hockey Carnival Financials - where to allocate money

The meeting discussed the earnings from the GS Hockey Carnival which are yet to be finalised but are estimated at being up to \$20,000. It was suggested the money could be spent on new windows for the clubhouse, TV and bar stools, practice nets (like soccer ones that go up and down) and fixing the roof.

Action: Amy, Richard and Robbie to report back to the next meeting recommending items to be purchased and the cost.

7. BOARD MEMBER REPORTS

7.1 President - see attached report

Self supporting loan for turf replacement

The meeting discussed the City of Albany's (COA) letter received 14 August 2017 outlining the turf replacement project and the provision to the Association of a self-supporting loan.

Geoff summarised the recent meeting with the COA to discuss the turf replacement and the grant application which was being drafted by them. COA had proposed they loan the Association up to \$183,000.00 for its share of the 1/3 cost. COA to fund 1/3 and DSR the other 1/3.

The loan would have an interest rate of approximately 3.06% with various terms of payment. Provided the grant application was successful the turf would be installed and ready for play in the 2019 season. To accumulate funds for the repayment of the loan, players would be charged 50c per game, similar to what was implemented for the previous turf replacement.

The Association may possibly need to look at the development of a turf safety management system for play in 2018 due to the turf's rapidly deteriorating condition.

The COA and the Association would have two Memorandum of Agreements (MOU) – one for the self supporting loan and one for the turf use.

Also discussed at the meeting was the possibility of the turf being moved to another location due to expansion of ALAC's facilities. A removable turf was part of the discussion with the COA covering the costs of the move. COA has suggested that hockey and tennis could operate using the same clubrooms but with their own playing facility. A feasibility study is to be organised by the COA in the next 6 to 12 months to look at various options.

Richard Doak will be the Association's representative during the tender process and would discuss options with the Turf Replacement Committee.

The meeting agreed to the provision by COA of a self supporting loan to the Association for up to \$183,000.00 and would respond saying this in a letter. The meeting also agreed that a Special General Meeting would be called to formalise the decision if the grant application is successful.

Action: Amy to send letter to COA advising the LGSHA was supportive of the provision of a self supporting loan up to \$183,000.00.

Also, an item be placed on the Action Table to set a date for a Special General Meeting to formally approve the loan for \$183,000.00 provided the grant application was successful.

Strategic Plan and Constitution upgrade quote - plans

More discussion on this item at the next meeting.

Finals presentations and structure- invite Peter Watson to present

Presentations at finals were discussed and it was agreed that Peter Watson MLA be invited to present the Men's A grade trophy and Dennis Wellington, Mayor of Albany be invited to present the Women's A grade trophy.

Action: Amy to write letters to Peter Watson and Dennis Wellington inviting them to present trophies to A grade winners on finals day. Also, to invite Councillors to come and watch.

Registrations for 2018 – IMG

As discussed earlier, Geoff advised he had spoken with HWA and believed online registrations through the IMG system could be set up for 2018. This would ensure all players were registered (ie no registration, no play) and make the Records Officer position easier.

Action: Geoff and Marisa to look at online registration for players through IMG for the 2018 season.

7.2 Vice President

End of year/awards night

Courtney Robinson and Annie Judd were organising the awards night. A date has been set for Saturday 9 September at the North Albany football club. Further budget information was requested by the Board.

Action: Daniel to ask Courtney and Annie for a budget for the Awards Night.

The meeting agreed that if any profit was made from the event, it would go back into the Association. This was not a fund raising event.

7.3 Membership and Development Director

WWC Policy

See report from the Hockey Development Officer.

7.4 Development Officer - see attached report

WWC

Dinah advised she had set up a template for the WWC register. Board members had the opportunity to comment in the weeks previous. Dinah would distribute templates to those who needed to have a WWC card and set up the register. This would be something the LGSHA would be ready for early in the 2018 season.

7.5 Coaches Coordinator

Adam was an apology for the meeting.

7.6 Programmes Director

Finals Fixtures - which option are we going with?

The Fixturing Committee had developed two options for starting times inials for 2017. The meeting agreed to a draft plan as follows:

Friday 15 September – 11/12s finals – boys and girls

5.00pm – 11/12s girls

6.15pm – 11/12s boys

7.30pm – B grade mens – All at the Albany Turf

Saturday 16 September – all other finals starting at 9.00am with 1 hour and 15 minutes between each game for juniors and one and a half hours between senior games finishing up with the Men's A grade as follows:

9.00am – 5/6s mixed

10.15am – 7/8 girls

11.30am – 7/8 boys

12.45pm – 9/10 girls

2.00pmpm – 9/10 boys

3.30pm – B grade women

5.00pm – A grade women

6.30pm – A grade men

Medals to be presented inside the clubrooms so the next game could commence. These fixtures would ensure the bar to be open, the lights to be on and lunch and dinner could be provided within the clubhouse. All conducive to creating a great atmosphere. Also encouraging spectators to watch more than just one final.

Preliminary finals would be played at the team's home ground – ie Mount Barker. As previously discussed and agreed, all finals to be played in Albany on Friday 15 and Saturday 16 September.

7.7 Records/Permits Officer

Medals - Marisa has ordered

Marisa advised she has ordered the medals for the winners and best and fairest. The top team on the ladder at the end of the competition for the 3/4s would receive a medal – left overs with new engraving from the GS carnival.

Not all players registered - see By-Law 7 and 32(d)

Marisa advised that the results of all fixtures were up to date. She said due to late registration of many players she has had to go back and note the player from their first game. This has made a huge amount of extra work for her.

The meeting decided not to penalise any players this year but that as previously discussed, players would register online directly into the IMG database next year and wouldn't be able to play if they hadn't registered beforehand.

7.8 Marketing and Promotions Director – see attached report

Scoreboard

The scoreboard has been ordered and Robbie was requested to make a 50% payment on the invoice.

Action: Robbie to make 50% payment on the scoreboard as per invoice.

Sponsorship update - signs around turf and Retravision

See report.

7.9 Facilities Director – see attached report

Richard advised of his intention to resign from the position in 2018. The board thanked him for his efforts over the last two years. Richard stated his intent to continue on as part of the Turf Replacement Committee.

Liquor Licence for Finals Weekend

Richard advised the LGSHA would need two liquor licences for Friday 15 and Saturday 16 September.

Action: *Daniel to apply for liquor licences for the grand final weekend.*

Roof Repair/Replacement

Richard is in the process of obtaining four quotes for the replacement/repair of the clubroom roof. In the meantime he was getting the leaks sealed.

Healthy Canteen

The meeting agreed it would be a worthwhile exercise for the WA Country Health Service to run a 'Health Canteen' survey in 2018.

7.10 Umpire Coordinator

Glenn was absent from the meeting. In his absence the need for umpires for the finals was discussed.

Action: *Glenn to organise umpires for the grand finals weekend.*

7.11 Uniforms Coordinator

No report from Sarah.

7.12 High Performance Liaison

Geoff advised that Amy Sandilands had been selected to play in the State Under 13's girls team.

8. Club Delegate Reports

8.1 Mount Barker Hockey Club

Rob Wright reminded the meeting of the Plantagenet Sporting Club's Open Day on Saturday 19 August. The flyer has been placed on the FB page.

If there were any questions about the Mount Barker (Sounness Park) Clubhouse and it's availability Rob asked they be directed to him for reply.

Cancellation of game 11/12s Friday night - no notification provided

Rob expressed the team's disappointment at not being notified earlier of Viking's intent to cancel the game. He advised the Mount Barker boys team turned up to play a game not knowing it had been cancelled. The Vikings team manager had not advised of the cancellation.

8.2 Manypeaks Hockey Club

No delegate at the meeting.

8.3 Spencer Park Hockey Club

No report from Spencer Park.

8.4 Tigers Hockey Club

No report from Tigers.

8.5 North Albany Hockey Club

No report from North Albany.

8.6 Vikings Hockey Club

Damien and Sarah reported on the recent Vikings HC meeting. They advised that there would be an attempt to enter a women's team into A grade in 2018 and would try for a 11/12 girls team.

They suggested that the organising of an annual awards night be rotated between clubs and that any money raised would go back into the Association.

There was some concern with dispensations granted in 2017.

It was suggested that the GSG B grade women's team not play in B grade but consider playing up in A grade in 2018. This suggestion was supported by other people at the meeting.

9. GENERAL BUSINESS

9.1 Secretary Position in 2018

Geoff suggested that a Minute Secretary be found for 2018 to reduce some of the workload Amy currently undertakes. She would then be able to concentrate on other matters such as grant acquittals and strategic matters.

10. NEXT MEETING

Monday 11 September 2017 at 6.30pm

11. MEETING CLOSURE

Geoff closed the meeting at 8.55pm.