



**Lower Great Southern Hockey Association Inc
Board of Management Meeting
Monday 2 May 2016 at 6.00pm
MINUTES**

1. Welcome

In the absence of a President, Adam opened the meeting at 6.10pm.

2. Record of Attendance/Apologies

Attendance

Adam Scott, Robbie Stainton, Mel Eastough, Amy Chadbourne, Amanda Sykes, Rob Wright, Judith Want, Angela Poulish and Damien Stevens

Apologies

Richard Doak, Daniel Baker, Rodney Light, Glenn Keymer, and Jo Stevens

3. Minutes of Previous Meeting – 4 April 2016

Moved Angela Poulish, Seconded Robbie Stainton;

That the minutes of the meeting held on 4 April 2016 as circulated, be taken as read and be accepted as a true and accurate record.

CARRIED

4. Business Arising

See Action Table

5. Correspondence In and Out

Moved Amy Chadbourne, Seconded Judith Want;

That the correspondence report as circulated, be taken as read and be accepted as a true and accurate record.

CARRIED

See attached report.

6. Finance Report

Moved Robbie Stainton, Seconded Judith Want;

That the finance report as circulated, be taken as read and be accepted as a true and accurate record.

CARRIED

PAYG and Superannuation

Robbie advised that there were no records of any PAYG or superannuation paid in the 2015 hockey season and there was a high probability the Association would be fined by the ATO.

Action: Mel and Amanda to give their superannuation details to Robbie for payment of amount owed from the 2015 year.

Invoices to Adult Teams

Robbie advised he had send out invoice for the 1st 50% payment of team fees to all adult teams except for Tigers - \$1,175.00 each team which was due Friday 5 May 2016.

Action: *Robbie to send the 1st 50% team payment invoice to Glenn Keymer for the men's Tigers team and to Georgie Powis for the ladies Tigers team.*

Team Contact Lists

Contact lists for the 2016 season were discussed. Last year a senior and junior list of coaches and team managers was collected.

Action: *Amy and Mel to collate junior and senior team contact lists for the 2016 season.*

Finance report attached.

7. Board Member Reports

7.1 President

No report.

7.2 Vice President

Rodney Light an apology.

7.3 Membership and Development Director

HDO Role

Jude suggested the Board and or other volunteers needed to take on more of the DO role to avoid Mel having to do extra hours. She highlighted the registration process as being one of those items and suggested next year a sub-committee take on the role.

Grass Oval

It was suggested the grass oval on the east side of the clubrooms was not yet up to scratch – ok for training but not so good for games. Jude advised the goals needed to be put out for the 7/8 games. She would get in contact with Brett Wolfe to ensure this happened.

7.4 Development Officer

WWC Member Protection Officer and Checks

Mal spoke to her report. She advised the Association needed a Member Protection Officer and policy for dealing with any reported incidents for WWC. Amy noted this was one of the Key Performance Indicator requirements for the DSR funding – *'Member Protection Information (or equivalent) Officers are trained and in place.'*

Action: *Membership and Development Officer to develop a policy on dealing with WWC. HWA to be contacted if necessary.*

Action: *Jude to update the WWC register for the 2016 season. Amy to send Jude the spreadsheet from 2015.*

Top Club

Mel advised she had attended a Top Club seminar. Jude said the Association had already attended a session. Amy noted this was also one of the KPIs for the DSR funding – *'Support and assist with the delivery of your SSA's Top Club Planning Implementation Tool'*. HWA was to be consulted about this.

7.5 Coaches Coordinator

11/12 Club Championships

Adam advised the meeting of the success of the girls (1st) and the boys (2nd) at the recent Championships in Perth. Some of this success was put down to the 'hockey readiness' of the players after participating in the GSTAA funding clinics.

Also, it was noted Karina Cronje and Sophie McDonald were in the last 32 for the State Schoolgirls trials. Erin Trotter had made it to the last 48.

Action: Adam to acquit the GSTAA grant now completed and to reapply for similar funding for 2016/17.

Bunbury / Perth Trials

There had been a good turnout at the 1st trials for the Bunbury Carnival. It was noted there were more girls than boys and there was a coach for each team. Team managers were needed.

7.6 Programmes Director

Angela advised the fixturing and umpiring rosters had been finalised but the weekend of the GS Carnival needed to be re-done.

7/8 Changes

Geoff's letter asking why the 7/8 games had been moved from Wednesday to Tuesday was noted. Angela answered by saying there were not enough time slots for Wednesday and that parents like consistency – ie games on the same day. She said she had spoken with Adam and Tracy Menegola before these changes were made. It was suggested the games would be monitored for the first few weeks and that Angela would speak with Tracy and John for suggestions.

Junior Umpiring

The importance and need for a junior umpiring coordinator and mentors was discussed. It was highlighted \$3,200.00 is in the budget for the season for umpiring costs. Options were discussed and it was noted there are three categories – elite juniors, juniors who had passed assessment last year and were working towards the elite level, and those who had done some umpiring but hadn't been assessed.

It was agreed that Angela would sort the junior umpire panel from 2015 and would contact the kids to see who was still interested. She would also continue with rostering the Elite junior umpires from 2015 into the 2016 fixtures. Elite umpires would be paid \$15.00 a game up to 9/10s (Association to pay) as long as they weren't playing in the 9/10 grade.

Action: Rodney Light to find a Junior Umpiring Coordinator. Adam to discuss this with Rodney.

7.7 Records/Permits Officer

Position vacant but no items to deal with.

7.8 Marketing and Promotions Director

Daniel Baker an apology.

7.9 Facilities Director

Richard Doak an apology. Report discussed.

It was agreed that the handyman could make a clothes/bag rack for the time keepers' room and a whiteboard could be installed also.

7.10 Umpire Coordinator

Rodney Light an apology.

Junior Umpire Coordinator and sub-committee/mentoring group

See discussion under Programmes Director.

7.11 Uniforms Coordinator

Sarah Lowry an apology. Report discussed.

The meeting agreed Sarah should order some more hooped socks for the junior grades for Bunbury. It was agreed that senior teams could decide whether to wear the socks – at a cost of \$10.00 per pair to be paid in advance with their carnival fees.

Sarah's suggestion of goalie smocks was well received and it was suggested that some sponsorship may help cover the cost.

7.12 High Performance Liaison

Geoff Sandilands an apology. Report discussed.

8. Club Delegate Reports

8.1 Mount Barker Hockey Club

Rob Wright asked whether the MBHC could borrow the umpiring headsets.

It was noted he took a set for use in Mount Barker.

Rob also highlighted the cost difference to play soccer versus hockey.

8.2 Manypeaks Hockey Club

No delegate present.

8.3 Spencer Park Hockey Club

No report.

8.4 Tigers Hockey Club

No delegate present.

8.5 North Albany Hockey Club

No delegate present.

8.6 Vikings Hockey Club

Damien advised he had enough boys names to make up another 11/12 team.

Action: Damien to confirm 11/12 boys names and liaise with Angela re fixtures if another team is to be submitted.

9. General Business

9.1 Turf Replacement

Management Agreement emailed out to Committee.

The formation of a sub-committee is to be discussed at the June meeting.

9.2 Presentation of Life Membership Medallions

Set for Saturday 14 May at 4.30pm

Invitations sent out. Ron Hodgson to present medals. The budget for nibbles was set at \$100.00 and Amanda was to organise the food. Photos to be taken of the day to use for media and promotion after the event.

Action: Amy to send out an email to all clubs advising them of the life membership presentation on Saturday 14 May 2016.

10. Next Meeting

Monday 13 June 2016 at 6.00pm.

11. Meeting Closure

Adam closed the meeting at 8.10pm.