



**Lower Great Southern Hockey Association Inc  
Board of Management Meeting  
Monday 17 October 2016 at 6.00pm  
NOTES**

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**1. Welcome**

In the absence of a president Adam Scott opened the meeting at 6.14pm.

**2. Record of Attendance/Apologies**

Attendance

Daniel Baker, Geoff Sandilands, Amy Chadbourne, Adam Scott, and Robbie Stainton

Apologies

Richard Doak, Sarah Lowry, Angela Poulish, Jude Want, Damien Stevens and Jo Stevens

**NOTE THERE WAS NO QUORUM SO ONLY NOTES TAKEN.**

**3. Minutes of Previous Meeting – 15 August 2016**

No quorum so minutes could not be ratified.

**4. Business Arising**

- It was noted the Great Southern Carnival was usually held in the middle weekend of the July School holidays – 1 to 16 July 2017
- Wait for Robbie to give ok for accounts to be audited ready for the AGM of 21 November 2016

***Action: Amy to book ad in the Albany Advertiser for AGM once Robbie has confirmed date.***

- Board positions were discussed and the following were going to stay for 2017: Daniel, Richard, Adam, Sarah and Amy – definite.
- Not confirmed were Jude, Robbie, Angela and Geoff.
- The lack of a President was discussed and all agreed the position needed to be filled for 2017.

**5. Correspondence In and Out**

Amy highlighted the request from the Albany Agricultural Society and the request to use the clubhouse toilets. It was agreed the Society was welcome to use the toilets and provided they paid the hire and the cleaning fee.

***Action: Amy to speak with Albany Agricultural Society to see if they wished to hire the Association Clubrooms for the Albany Show under these conditions.***

**6. Finance Report**

Robbie presented a financial report – attached. Thinks he will have the audited accounts for 21 November AGM.

Fees for 2017 were discussed and the money needed for the turf replacement fund. It was agreed that a motion would be put at the AGM to increase fees by \$5.00 per team per game.

**Action: Amy to include motion of increasing fees by \$5.00 per team per game in the AGM Agenda.**

## **7. General Business**

### **7.1 Turf Replacement Sub-Committee**

See Richard's report.

### **7.2 HDO Replacement**

Daniel presented the draft HDO ad, job description and letter of offer.

Adam advised he, Jude and Chris Thompson from DSR would be on the panel of interviewers.

It was agreed that Daniel would make any changes and the advertisement would go in the Albany Advertiser on Thursday 27 Oct with a closing date of Monday 7 November. Interviews would take place the week after that with an appointment to follow. The new HDO would have approximately four weeks of work before the school holiday Christmas break recommencing in the last week of January ready for when school goes back in 2017.

**Action: Daniel to organise for the finalising of the HDO employment documents and to place the ad in the Albany Advertiser on Thursday 27 October with a closing date of 7 November 2016.**

**Action: Amy to send a copy of the HDO job description pack to HWA when completed and to place on the Facebook page and the website.**

Jude was named as the contact for enquiries about the position.

### **7.5 Indoor Hockey**

Registration for indoor hockey was a success. The only negative was that only one 7/8/9 team had registered so that competition was not going to go ahead. Bec Nairn was the coordinator for the competition which is being run by ALAC.

### **7.6 AGM and Board for 2017**

The AGM was discussed and the date of 21 November would be advertised once Robbie had confirmed he would be ready with audited accounts for that date.

## **8 Board Member Reports**

### **8.1 President**

Position vacant.

### **8.2 Vice President**

Not present at the meeting.

### **8.3 Membership and Development Director**

Not present at the meeting.

### **8.4 Development Officer**

Position vacant.

### **8.5 Coaches Coordinator**

Adam advised Tallulah Gouldthorp had received the F&B award for the U13 girls state team.

### **8.6 Programmes Director**

Not present at the meeting. Angela asked the awards list for 2016 be tabled at the meeting. The awards have already been advertised on the LGSHA website.

Angela also advised that she was working through junior umpiring payments and was having some trouble with determining bank account details.

**Action: Amy be asked to request Angela to update the championship shields with results before the start of the 2017 season.**

The IMG database recording system was discussed and the need to use it for the 2017 season. Currently GSG is the only club/school which uses the method of registration. The LGSHA uses a different database.

**Action: Amy to discuss the IGA database and how it can be implemented in the LGSHA registration database with HWA.**

#### **8.7 Records/Permits Officer**

Not present at the meeting.

#### **8.8 Marketing and Promotions Director**

Daniel advised that Just Hockey needed to be invoiced for their sponsorship for 2016.

**Action: Robbie to invoice Just Hockey for their Sponsorship of the LGSHA for 2016.**

Daniel also advised he had some items from Just Hockey which could be used as a fundraiser or an incentive for registration day in 2017.

#### **8.9 Facilities Director**

See attached report.

The liquor licence was discussed and it was agreed the Restricted Club Licence was the one to apply for.

**Action: Amy to request Richard to start organising for the Restricted Club Licence.**

#### **8.10 Umpire Coordinator**

Not present at the meeting.

#### **8.11 Uniforms Coordinator**

Sarah was an apology for the meeting.

#### **8.12 High Performance Liaison**

Geoff asked if the Association would consider paying the \$50.00 cost for coaches to attend the HWA High Performance clinic at Narrogin. Adam suggested some of the cost may be covered by the GSTAA funding.

Four coaches from the Association had confirmed they would be attending the weekend clinic.

### **9. Club Delegate Reports**

#### **8.1 Mount Barker Hockey Club**

No report.

#### **8.2 Manypeaks Hockey Club**

No report.

#### **8.3 Spencer Park Hockey Club**

No report.

#### **8.4 Tigers Hockey Club**

No report.

#### **8.5 North Albany Hockey Club**

No report.

#### **8.6 Vikings Hockey Club**

No report.

#### **10. Next Meeting**

AGM to be held on 21 November 2016 at the Association Clubrooms at 7.00pm.

#### **11. Meeting Closure**

The meeting was closed at 8.10pm.