



**Lower Great Southern Hockey Association Inc
Board of Management Meeting
Monday 13 June 2016 at 6.00pm
MINUTES**

1. Welcome

In lieu of a President, Adam Scott opened the meeting at 6. 10pm

2. Record of Attendance/Apologies

Attendance

Jo Stevens, Damien Stevens, Richard Doak, Mel Eastough, Amy Chadbourne, Adam Scott, Robbie Stainton, Jude Want, Rodney Light and Daniel Baker

Apologies

Angela Poulish, Sarah Lowry and Geoff Sandilands

3. Minutes of Previous Meeting – 2 May 2016

Moved Robbie Stainton, Seconded Jude Want;

That the minutes of the meeting held on 2 May 2016 as circulated, be taken as read and be accepted as a true and accurate record.

CARRIED

4. Business Arising

See Action Table

5. Correspondence In and Out

Moved Damien Stevens. Seconded Jo Stevens;

That the correspondence report as circulated, be taken as read and be accepted as a true and accurate record.

CARRIED

Vikings Request for 5/6 Team Player Swapping

The meeting discussed the request from Dave Jones that the Vikings 5/6 mixed teams be able to swap players around amongst the three teams. Dave also stated that at the registration meetings earlier in the year where the teams were worked out it was agreed that the 5/6 teams play ten a side.

Those present at the registration meetings where the 5/6 teams were worked out were consulted. They claimed that a 10 a side competition was discussed but was not agreed to. Attendees at these two meetings were not in favour of ten a side and did not support the suggestion that the Vikings be permitted to swap players around to ensure a full team was fielded.

Committee members looked at the team lists of the 6 x ¾ teams. The most players per team was 13. It was highlighted that other teams have used siblings/friends to make up players as well as capable ¾ players. The position of teams on the ladder at 13 June 2016 was looked at and it was noted as follows; 1 – Mt Barker, 2 – Viking Crusaders, 3 – Viking Raiders, 4 GSG Blue, 5 – GSG Red and 6 Vikings.

Therefore the meeting felt that the request would not be for the benefit of the 5/6 grade. Other issues discussed which led to the Committee's unanimous decision not to approve the swapping of players amongst teams was best player votes, boys versus girls ratio and players in the finals. Further, if Vikings was approved to swap players around amongst its three teams then that would mean that all clubs in the grade could do so as well.

Moved Adam Scott, Seconded Richard Doak

That the Association respond to Dave Jones from the Vikings Hockey Club stating that his request for Vikings 5/6 teams to be able to swap players around amongst the three Vikings Teams be denied and a copy of the correspondence be kept on file.

CARRIED UNANIMOUSLY

6. Finance Report

Moved Robbie Stainton, Seconded Adam Scott;

That the finance report as circulated, be taken as read and be accepted as a true and accurate record.

CARRIED

Change of Committee Details for Westpac and NAB Accounts

The meeting discussed the need to have signatories and contact details updated on the Westpac and NAB bank accounts. It was noted these details have not been updated for a number of years.

Moved: Robert Stainton, Seconded Rodney Light;

That Amy Chadbourne – Secretary, Robert Stainton – Finance Director and Nicole Scott – Assistant Finance Director be designated signatories for the following bank accounts held by the Lower Great Southern Hockey Association and that as stated in the Association's Constitution at 8(c)(iii) two Board Members are to sign on all payments whether it be by cheque or via online banking:

Westpac and NAB Accounts as follows:

Westpac Community Solutions Cheque Account - 296487

Westpac Business Loan – 296428

Westpac Term Deposit – 39-0668

NAB Community Fee Saver Account - 047758724

and that the contact details be updated to reflect the current Committee of the Lower Great Southern Hockey Association.

CARRIED

Junior Hockey Fees

Robbie advised invoices for fees were sent out to junior teams last night. He sent the invoices to club treasurers.

7. Board Member Reports

7.1 President

Position vacant

7.2 Vice President

No report from Rodney Light

7.3 Membership and Development Director

Jude supported the Development Officer's report.

7.4 Development Officer

Mel spoke to her report.

Hook Into Hockey

Mel asked if four of her junior helpers may receive recognition of some kind for their continued assistance at Hin2H. It was suggested the four helpers – Dylan Whitehurst, Damon, Taylah Jones and Georgia Jones be encouraged to do their online coaching accreditation through HWA/HAustralia. If any of the four wished to take coaching further the Association would consider funding a Level 1 course.

Mel advised Hin2H would be finishing this week unless parents were keen to continue.

Action: Amy and Mel to write letters to Bec Nairn, Sam Jones and Mel Crabtree who have assisted with taking Hin2H fees and helped Mel out where necessary.

Perth Championships

Adam advised he would be sending out emails to players/coaches to determine how many teams would be playing in Perth for the 7/8 and 9/0 competition.

Working with Children Checks (WWC)

Mel highlighted WWC checks. She stated that John Palfrey in his role would need a card. It was agreed that the Association would cover the cost.

Also, paid umpires over the age of 18 umpiring junior games would need a WWC card also.

Action: Mel to discuss with John Palfrey the need for him to obtain a WWC card.

Action: Jude to follow up with the WWC policy for the Association and spreadsheet update for 2016 season.

7.5 Coaches Coordinator

Report on Bunbury Carnival and Country Week

Adam highlighted the success of junior teams playing at the Bunbury Carnival and the improvement shown by each team.

Tomahawk Rule

Tomahawk shots in junior grades was discussed. The meeting agreed that 3/4s, 5/6s and 7/8s could not play a tomahawk shot on goal if it was classed as dangerous play.

Action: Adam to look at guidelines for umpires and coaches with the HWA Umpiring Coordinator to clarify rules such as the tomahawk shot on goal for the younger grades.

Recent Junior Selections

Adam highlighted recent junior successes: Adam Sandilands has been selected for the State Schoolgirls U12s; Sophie McDonald and Carina Cronje had made it to the final 24 for the Ste Schoolgirls 16s with Carina getting into the final 16 and Harry Keymer had been chosen as a train-on in the State Schoolboys U16s.

Action: Amy to write a letter of congratulations to Amy Sandilands and Carina Kronje and Robbie to organise payment of \$100.00 from the LGSHA per player.

7.6 Programmes Director

Angela Poulish was an apology.

7.7 Records/Permits Officer

The meeting discussed a player from Spencer Park Vets who had received a number of yellow cards. Concern was expressed by Committee members who had played against the team and his foul language and behaviour to other players and spectators was noted. It was also noted he had threatened physical harm to another player.

The meeting agreed that due to the number of points earned by the player due to a number of yellow cards he was in breach of Item 25 of the LGSHA By Laws and would be suspended for one week of fixturing – Wednesday 15 June 2016. A letter would be sent to Spencer Park Vets who would discuss the seriousness of the matter with the player and advise him of possible consequences if his behaviour didn't improve, notably following the Protests and Disputes system as detailed in the LGSHA Constitution.

Action: A letter to be drafted to the player concerned and forwarded to Spencer Park Vets who would discuss the suspension with him. A second letter to be sent to Spencer Park Vets asking senior players to discuss possible scenarios if his behaviour didn't improve both on and off the field.

7.8 Marketing and Promotions Director

Just Hockey Sponsorship

Daniel presented his report. It was agreed that Daniel would use the remaining \$500.00 from Just Hockey Sponsorship to purchase 10 dozen balls for finals.

Mel suggested more Hin2H balls and some shin pads for juniors she could take around to schools.

Possible Sponsorship

Daniel discussed a possible sponsor and advised he was still in discussions.

7.9 Facilities Director

Richard presented his report. The meeting agreed a local restaurant was welcome to put up flyers in the clubroom in return for a \$100.00 voucher which would go with Daniel's proposed raffle.

Turf Watering/Replacement

Richard advised he would be at the meeting tomorrow (Tuesday 14 June) with Damien and Geoff and Murray Grimes. Murray was to have a look at the turf and suggest when it needs replacing. Richard would try hard to get Brett Wolfe from COA along.

Patio over Timekeepers Box

The meeting discussed the budget and the \$10,000.00 left for capital repairs/upgrades. It was agreed the decking was becoming more affected

by the wind/rain and was getting slippery. Richard suggested the extension of the patio/verandah become more of a priority this year.

Action: *Richard to get another quote to extend the patio/verandah over to the timekeepers box and to organise for the work to be completed. Richard also to discuss approvals with the City of Albany.*

Heaters

Existing gas heaters were to be used for the rest of the season.

7.10 Umpire Coordinator

Junior Umpire Coordinator and sub-committee/mentoring group

Still need someone to run and mentor the junior umpiring programme.

7.11 Uniforms Coordinator

Sarah Lowry was an apology.

7.12 High Performance Liaison

Geoff Sandilands was an apology.

8. Club Delegate Reports

8.1 Mount Barker Hockey Club

No report.

8.2 Manypeaks Hockey Club

No report

8.3 Spencer Park Hockey Club

No report.

8.4 Tigers Hockey Club

No report.

8.5 North Albany Hockey Club

Jo Stevens asked if insurance could be clarified - was insurance per player or per team? It was confirmed that as HWA charge insurance per team that is how the Association charges it to players.

She also reinforced the danger in the slipperiness of the ramp to the ladies toilets/change rooms.

Action: *Richard to improve the slipperiness of the ramp to the ladies toilets/change rooms and to get something from Glenn Keymer to put on the wooden planks near John's hut and the male change rooms if required.*

8.6 Vikings Hockey Club

No report.

9. General Business

The items listed below have been carried over a number of meetings. It was agreed that a date would be set to have a Sunday meeting (including lunch) where these matters would be discussed as more time was required to develop them. Mel Eastough would be invited for a portion of the meeting and it would consist of the Board only, no delegates.

9.1 President Position

9.2 Turf Replacement Sub-Committee

9.3 Strategic Plan Update Process

9.4 Ensure DSR Annual Key Result Schedule is being met

9.5 Constitution

9.6 Fees and Registration Process

9.7 Post Office Details

Amy advised the details at the post office go back to 1974 when June Hodgson set up the post office box and so need to be updated.

Moved Daniel Baker, Seconded Robbie Stainton

The contact details for the LGSHA post office box and account at the Centennial Park Post Office be updated to reflect the current Committee. Amy Chadbourne – Secretary, to be the new contact for the Lower Great Southern Hockey Association and the address of the Association to be the Albany Hockey Turf, Barker Road Albany.

CARRIED

Action: Amy to update the contact details at the Centennial Park Post Office where the post box is kept.

10. Next Meeting

The next meeting is to be held on Monday 25 July 2016 at 6.00pm.

11. Meeting Closure

Adam closed the meeting at 8.37pm.